

**MESALANDS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**November 11, 2014  
5:30 p.m.**

**MEETING AGENDA**

I. Call to Order, Pledge of Allegiance, and Roll Call

II. Approval of Agenda (Exhibit 1) – **ACTION**

III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

IV. Good News

V. Consent Agenda – **ACTION**

A. Approval of Minutes

1. Regular Board Meeting, October 14, 2014 (Exhibit 2)

B. Contract Confirmation (Exhibit 3)

1. Ms. Davina R. Montañó-McDaniel, STEM Math Success Specialist, effective October 20, 2014

VI. Chairperson's Reports – Mr. Bronson Moore, Chair

VII. Reports

A. President's – Dr. Thomas W. Newsom, President

1. Jenzabar Operations Assessment (Companion Exhibit 1)  
Mr. Jim Strickulis, Regional Sales Manager, Jenzabar, Inc.

2. Association of Community College Trustees (ACCT) Annual Leadership Congress (ALC) Update, October 2014 – Dr. Thomas Newsom, President and Mr. Jimmy Sandoval, Board Vice Chair

3. Purchase Requisitions (Exhibits 4 – 8) – **ACTION**

4. Travel Policy – **ACTION**
  5. Tuition Reimbursement Policy (Exhibit 9) – **ACTION**
  6. 7<sup>th</sup> Annual Mesalands Community College Rodeo (Companion Exhibit 2)
  7. 2015 Board of Trustees Election Discussion
  8. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
1. Student Learning Assessment Committee Annual Report 2013-2014 (Companion Exhibit 3)
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
1. Annual Enrollment Management Report 2013-2014 (Companion Exhibit 4)
- D. Administrative Affairs – Ms. Amanda Hammer, Director of Business and Auxiliary Services
1. Monthly Finance Report, October 2014 (Companion Exhibit 5)  
**ACTION**
  2. New Mexico Higher Education Department (NMHED) Quarterly Financial Statements – **ACTION**
  3. Annual Financial Aid Award Report (Exhibit 10) – Ms. Jessica Elebario, Director of Financial Aid
- VIII. Executive Session
- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
- X. Action, if needed, based on Executive Session – **ACTION**
- XI. New Business
- XII. Correspondence

XIII. Informational Items

A. Important Dates

1. Student Fall Break – no classes, November 24 – 26, 2014
2. Thanksgiving Break – College closed, November 27 – 28, 2014
3. Lighting of the Courtyard, December 4, 2014, 6:00 p.m.
4. Holiday Break – College closed, December 22, 2014 – January 2, 2015
5. Martin Luther King, Jr. Day – College closed, January 19, 2015
6. Legislative Session Opening Day, January 20, 2015, 12:00 p.m.
7. Mesalands Community College Board Election, March 3, 2015
8. Legislative Session Ends, March 21, 2015, 12:00 p.m.

B. Board of Trustees – 12 Month Calendar ..... Exhibit 11

C. Board of Trustees Annual Calendar of Reports..... Exhibit 12

D. Student Affairs Division Meeting Minutes

October 16, 2014 ..... Exhibit 13

E. Academic Affairs Division Meeting Minutes

October 20, 2014 ..... Exhibit 14

F. Administrative Affairs Division Meeting Minutes

October 16, 2014 ..... Exhibit 15

G. Selected Professional Development Activities for

October 2014 ..... Exhibit 16

XIV. Announcements

- A. Tuesday, December 9, 2014, Mesalands Community College  
Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606

XV. Adjournment