

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**October 8, 2013
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda
- IV. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, September 10, 2013 (Exhibit 2)
 - 2. Board Retreat, September 27, 2013 (Exhibit 3)
 - 3. Board Retreat, September 28, 2013 (Exhibit 4)
 - B. Contract Confirmations (Exhibit 5)
 - 1. Ms. Lupe Gutierrez, Evening College Coordinator, effective September 10, 2013
 - 2. Ms. Tammy Hall, Account Specialist, effective September 30, 2013
 - 3. Ms. Amber Ince, Account Specialist, effective September 30, 2013
- V. Chairperson's Reports – Mr. Bronson Moore, Chair
 - A. Association of Community College Trustees (ACCT) Annual Leadership Congress (ALC) Update, October 2013 – Dr. Thomas Newsom, President, Mr. Jimmy Sandoval, Vice-Chair, and Ms. Teresa Stephenson, Trustee
- VI. Reports
 - A. President's – Dr. Thomas W. Newsom, President
 - 1. Foundation Property Rent Adjustment (Exhibit 6) – **ACTION**

2. Purchase Requisition Format (Exhibits 7 and 8)
 3. General Obligation (GO) Bond Roofing Project (Exhibits 9, 10, and 11) – **ACTION**
 4. Cabinet Structure (Exhibit 12)
 5. Wind Turbine Insurance (Exhibit 13)
 6. Annual Audit beginning week of October 21, 2013
 7. Building Trades Program
 8. Research and Public Service Projects (RPSP's) Submission Update (Exhibit 14) – **ACTION**
 9. Miscellaneous (Exhibit 15)
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
1. Community Education Annual Report 2012-2013 (Exhibit 16) – Ms. Donna Garcia, Director of Academic Affairs
 2. Equine Gnathology for the Horse Owner Plan of Study (Exhibit 17) – Ms. Gillard – **ACTION**
- C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
- D. Administrative Affairs
1. Monthly Finance Report, September 2013 (Companion Exhibit 1) – Dr. Newsom, President – **ACTION**
- VII. Executive Session
- A. Executive Session for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7) and real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- VIII. Reconvene from Executive Session – **ACTION**
- IX. Action, if needed, based on Executive Session – **ACTION**
- X. New Business
- XI. Correspondence

XII. Informational Items

A. Important Dates

1. Mesalands Community College's 6th Annual On-Campus Rodeo, Quay County Fairgrounds, October 11 – 12, 2013
2. Student Fall Break, no classes, November 25 – 27, 2013
3. Thanksgiving Break, College closed, November 28 – 29, 2013

B. Board of Trustees – 12 Month Calendar Exhibit 18

C. Board of Trustees Annual Calendar of Reports..... Exhibit 19

D. Student Affairs Division Meeting Minutes

September 20, 2013..... Exhibit 20

E. Academic Affairs Division Meeting Minutes

September 16, 2013..... Exhibit 21

F. Selected Professional Development Activities for

August and September 2013..... Exhibit 22

XIII. Announcements

- A. Tuesday, November 19, 2013, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606

XIV. Adjournment