

**MESALANDS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**October 14, 2014  
5:30 p.m.**

**MEETING AGENDA**

I. Call to Order, Pledge of Allegiance, and Roll Call

II. Approval of Agenda (Exhibit 1) – **ACTION**

III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

IV. Good News

V. Consent Agenda – **ACTION**

A. Approval of Minutes

1. Regular Board Meeting, September 16, 2014 (Exhibit 2)

VI. Chairperson's Reports – Mr. Bronson Moore, Chair

VII. Reports

A. President's – Dr. Thomas W. Newsom, President

1. Purchase Requisition (Exhibit 3) – **ACTION**

2. New Mexico Magazine Articles, March 2014 Issue (Exhibit 4)

3. Annual Dinosaur Museum Report 2013-2014 (Companion Exhibit 1)  
Ms. Gretchen Gurtler, Director of Mesalands Community College's  
Dinosaur Museum and Natural Science Laboratory

4. Research and Public Service Project (RPSP) Approvals (Exhibits 5 – 7)  
**ACTION**

5. Facility Rental for Equine Gnathology Class (Exhibit 8) – **ACTION**

6. Jenzabar Shared Services Agreement (Exhibit 9) – **ACTION**
  7. Memorandum of Understanding (MOU) Mesalands Community College and University of Massachusetts Lowell (Exhibit 10) - **ACTION**
  8. Housing Study (Exhibit 11) – **ACTION**
  9. Fee Amendment (Exhibit 12) – **ACTION**
  10. Prison Computer Replacement (Exhibit 13)
  11. Miscellaneous
- B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs
  - C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs
  - D. Administrative Affairs – Ms. Amanda Hammer, Director of Business and Auxiliary Services
    1. Monthly Finance Report, September 2014 (Companion Exhibit 2)  
**ACTION**
    2. Policy for Overpayment of Wages (Exhibit 14) – Dr. Newsom – **ACTION**
    3. Policy Updates – Dr. Newsom
    4. Document Archiving (Exhibit 15) – Dr. Newsom – **ACTION**
- VIII. Executive Session
- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**
- IX. Reconvene from Executive Session – **ACTION**
  - X. Action, if needed, based on Executive Session – **ACTION**
  - XI. New Business
  - XII. Correspondence

XIII. Informational Items

A. Important Dates

1. Association of Community College Trustees (ACCT) Annual Leadership Congress (ALC), Chicago, IL, October 22 – 25, 2014
2. Student Fall Break, no classes, November 24 – 26, 2014
3. Thanksgiving Break, College closed, November 27 – 28, 2014

B. Board of Trustees – 12 Month Calendar ..... Exhibit 16

C. Board of Trustees Annual Calendar of Reports..... Exhibit 17

D. Student Affairs Division Meeting Minutes

September 18, 2014..... Exhibit 18

E. Academic Affairs Division Meeting Minutes

September 25, 2014..... Exhibit 19

F. Administrative Affairs Division Meeting Minutes

A meeting was not held in August

G. Selected Professional Development Activities for  
September 2014..... Exhibit 20

XIV. Announcements

- A. Tuesday, November 11, 2014, Mesalands Community College  
Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606

XV. Adjournment