

**MESALANDS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**January 16, 2018
5:30 p.m.**

MEETING AGENDA

- I. Call to Order, Pledge of Allegiance, Salute to New Mexico Flag, and Roll Call
- II. Approval of Agenda (Exhibit 1) – **ACTION**
- III. Comments by the public on items on this agenda

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

- IV. Good News
- V. Consent Agenda – **ACTION**
 - A. Approval of Minutes
 - 1. Regular Board Meeting, December 12, 2017 (Exhibit 2)
 - B. Contract Confirmation (Exhibit 3)
 - 1. Mr. Rose Brito, Academic Affairs Coordinator, effective January 2, 2018
- VI. Chairperson's Reports – Mr. Bronson Moore, Chair
- VII. Reports
 - A. President's – Dr. Thomas W. Newsom, President
 - 1. Asset Depreciation Report (Exhibit 4) – **ACTION**
 - 2. Equipment Loan Agreement (Exhibit 5)
 - 3. Purchase Requisition (Exhibit 6) – **ACTION**
 - 4. Purchase Requisition – **INFORMATION**
 - a. Panopto, Inc., \$13,850

5. Miscellaneous

B. Academic Affairs – Ms. Natalie Gillard, Vice President of Academic Affairs

C. Student Affairs – Dr. Aaron Kennedy, Vice President of Student Affairs

1. Enrollment Management Plan: Fall 2017 Persistence Report (Exhibit 7)

D. Administrative Affairs – Ms. Amanda Hammer, Vice President of Administrative Affairs

1. Monthly Finance Report, December 2017 (Companion Exhibit 1) – **ACTION**

2. NMHED Quarterly Financial Actions Report (Exhibit 8) – **ACTION**

VIII. Executive Session

A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8) – **ACTION**

IX. Reconvene from Executive Session – **ACTION**

X. Action, if needed, based on Executive Session – **ACTION**

XI. New Business

XII. Correspondence

XIII. Informational Items

A. Important Dates

1. Legislative Session Opening Day, noon, January 16, 2018

2. Legislative Session Ends, noon, February 15, 2018

3. 20th Annual Iron Pour, March 5-10, 2018

B. Board of Trustees – 12 Month Calendar Exhibit 9

C. Board of Trustees Annual Calendar of Reports..... Exhibit 10

- D. Student Affairs Division Meeting Minutes
 - December 14, 2017 Exhibit 11
- E. Academic Affairs Division Meeting Minutes
 - A meeting was not held in November
- F. Administrative Affairs Division Meeting Minutes
 - December 15, 2017 Exhibit 12
- G. Selected Professional Development Activities for December 2017 Exhibit 13
- H. NM Journey Magazine Article Exhibit 14
- XIV. Announcements
 - A. Tuesday, February 20, 2018, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214
- XV. Adjournment