



MESALANDS COMMUNITY COLLEGE
Job Announcement

POSITION:	Farrier Science Instructor
APPLICATION DEADLINE:	Open Until Filled
WAGE RANGE:	Dependent upon education and experience; salary competitive

The principle responsibility of an instructor will be teaching courses in the discipline(s) for which the instructor has the necessary qualifications. Performs any combination of the following tasks in conducting college courses and assisting the college in meeting its mission.

Essential Functions. The employee is responsible for the following:

Instructs classes as assigned for 15 to 20 credit hours per semester with anything over 16 credit hours being an overload

Teaches one or more subjects for which qualified within prescribed curriculum

Recruits students for the discipline area(s) taught

Uses and analyzes assessment and classroom techniques

Prepares and distributes to each student a syllabus for each course taught. A copy of each new syllabus must be filed with the Dean of Instruction's office

Stimulates class discussions and understanding of materials by students

Compiles bibliographies of specialized materials for outside reading assignments

Compiles, administers, and grades examinations, or assigns this work to others

Maintains currency in particular field of knowledge and applies this to instruction

Performs related duties such as advising students on academic and vocational curricula, and performs faculty work through committees

Serves on committees to provide professional services to government and industry and to enable the work of the faculty and administration of the college to be accomplished

Uses technology in the classroom

Uses distance education

Supervises instructional assistant/lab technician

Serves as faculty sponsor of the student Horseshoeing Club

Maintains office hours as agreed with the Vice President of Academic Affairs

Performs other duties as assigned

Qualifications

Associate degree in farrier science or related field required; bachelor degree in animal science or closely related field preferred; experience shoeing western performance and ranch horses required; experience in farrier related blacksmithing required; welding experience preferred; professional certification as a tradesman, farrier, or journeyman farrier preferred; community college experience preferred. A valid driver license and satisfactory driving record required. Teaching presentation required at time of interview. If selected for the position with an associate degree, employee will be required to begin studies spring semester 2016 toward an appropriate bachelor degree.

Language skills:

Strong verbal, written, and interpersonal skills a must. Ability to read and interpret texts related to the discipline; documents such as safety rules, operating and maintenance instructions; and procedure manuals. Ability to write required reports and correspondence, and memos. Ability to effectively present information to individuals and groups of students and others from within Mesalands Community College and out in the community.

Mathematical skills:

Ability to perform basic mathematical functions.

Reasoning ability:

Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems.

Technology skills:

Computer Competency: Capable of applying and maneuvering within various software packages including but not limited to Microsoft Windows, Microsoft Word, Microsoft Outlook, and Internet.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

The employee is required to walk, stand, sit; use hands to handle or feel objects, tools, and controls; reach with hands and arms; stoop, kneel, and lift; and talk and hear.

The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 75 pounds, depending on the discipline area.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in the work environment from low to high. Job performed indoors in a classroom and studio environment with adult students. Some programs may require working outdoors.

HOW TO APPLY

Applicants must submit: a cover letter; a resume; a completed, signed, and dated Mesalands Community College employment application (available on-line at www.mesalands.edu); copies of transcripts for college courses completed; must provide a copy of a valid driver's license, and list of three references, including name, address, and phone numbers. References and former employers will be contacted. All required application materials must be received by:

Human Resources, Mesalands Community College
911 S. Tenth Street
Tucumcari, NM 88401
(575) 461-4413, ext. 112

Employment preference will be given to qualified veterans.

Application deadline until filled.