



MESALANDS COMMUNITY COLLEGE
Job Announcement
FULL TIME

POSITION:	Art Faculty
APPLICATION DEADLINE:	Open Until Filled
WAGE RANGE:	Dependent upon education and experience; salary competitive

The principle responsibility of an instructor will be teaching courses in the discipline(s) for which the instructor has the necessary qualifications. Performs any combination of the following tasks in conducting college courses and assisting the College in meeting its mission.

Essential Functions. The employee is responsible for the following:

- May instruct up to 16 credit hours
- Teaches one or more subjects for which qualified within prescribed curriculum
- Recruits students for the discipline area(s) taught
- Uses and analyzes assessment and classroom techniques
- Prepares and distributes to each student a syllabus for each course taught. A copy of each syllabus must be filed with the Vice President of Academic Affairs office at the beginning of each semester
- Stimulates class discussions and understanding of materials by students
- Compiles bibliographies of specialized materials for outside reading assignments
- Compiles, administers, and grades examinations, or assigns this work to others
- Maintains currency in particular field of knowledge and applies this to instruction
- Performs related duties such as advising students on academic and applied science curricula, serving as advisor to student organizations, and performing faculty work through committees
- Serves on committees to provide professional services to government and industry and to enable the work of the faculty and administration of the College to be accomplished
- Uses technology in the classroom
- Uses distance education
- Maintains office hours as agreed with the Vice President of Academic Affairs
- Performs other duties as assigned

Instructs students in casting using multiple mediums
Instructs in drawing through the investigation of a variety media techniques

Qualifications

Master's degree in discipline area or Master's degree and eighteen (18) graduate hours in discipline area from an accredited college or university required; MFA preferred; professional certification required as appropriate. Multi-faceted art background and capable of teaching lecture and studio courses including sculpture, and foundry, casting bronze, aluminum and iron and introductory courses such as art appreciation and drawing. Computer literacy preferred. Associate degree and/or community college experience preferred. A valid New Mexico driver's license and satisfactory driving record may be required.

Language skills:

Strong verbal, written, and interpersonal skills a must. Ability to read and interpret texts related to the discipline; documents such as safety rules, operating and maintenance instructions; and procedure manuals. Ability to write required reports and correspondence, and memos. Ability to effectively present information to individuals and groups of students and others from within Mesalands Community College and out in the community.

Mathematical skills:

Ability to perform basic mathematical functions.

Reasoning ability:

Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems.

Technology skills:

Computer Competency: Capable of applying and maneuvering within various software packages including but not limited to Microsoft Windows, Microsoft Word, Microsoft Outlook, and Internet.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

The employee is required to walk, stand, sit; use hands to handle or feel objects, tools, and controls; reach with hands and arms; stoop, kneel, and lift; and talk and hear.

The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 75 pounds, depending on the discipline area.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in the work environment from low to high. Job performed indoors in a classroom and studio environment with students.

HOW TO APPLY

Applicants must submit: a cover letter; a resume; a completed, signed, and dated Mesalands Community College employment application (supplied to applicant upon request, also available on-line at www.mesalands.edu); copies of transcripts for college courses completed; must provide a copy of a valid driver's license, and list of three references, including name, address, and phone numbers. References and former employers will be contacted. All required application materials must be received by:

Personnel, Mesalands Community College
911 S. Tenth Street
Tucumcari, NM 88401
(575) 461-4413, ext. 112

Employment preference will be given to qualified veterans.

Application deadline until filled.