

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

September 16, 2014

The Mesalands Community College Board of Trustees met in regular session on Tuesday, September 16, 2014 at 5:30 p.m. in Room G606.

CALL TO ORDER

Mr. Bronson Moore, Chair, called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

The following members were present: Mr. Bronson Moore, Mr. Jimmy Sandoval, Mr. James Streetman, and Ms. Teresa Stephenson.

The following member was not present: Ms. Liz Estrada.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Rodeo Stall Fees
- 4) Approval of Job Description: Job Title: Director of Institutional Research and Effectiveness
- 5) Approval of Job Description: Job Title: Director of Career Services
- 6) Approval of Review and Reaffirmation of Board Policies
- 7) Approval of Mesalands Community College Deferred Payment Plan Application
- 8) Approval of Purchase Requisitions
- 9) Approval of Memorandum of Understanding(MOU) between Mesalands Community College Foundation, Inc. and Greater Tucumcari Economic Development Corporation (GTEDC)
- 10) Approval of Memorandum of Understanding (MOU) between Mesalands Community College and Colorado State University-Global Campus
- 11) Approval of Performance Goals
- 12) Approval of Monthly Finance Report, August 2014
- 13) Approval of Executive Session
- 14) Approval of Reconvene from Executive Session
- 15) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Streetman moved to approve the agenda as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

GOOD NEWS

Dr. Newsom informed the Board that Ms. Vicki Watson and Ms. Barbara Hicklin, two of the hardest working people with the Small Business Development Center (SBDC) at the College, are present at the Board Meeting tonight to share some Good News with the Board Members.

Ms. Watson indicated that Mesalands Community College SBDC is an institution which is part of a contractual agreement with the Santa Fe SBDC. Ms. Watson stated that this centers contributions are compared to 19 other centers in New Mexico with Mesalands being the smallest college and SBDC center, as well as, the most rural. Ms. Watson presented service center performance comparison charts for FY 2012, which include:

- Number of all clients counseled
- Number of new clients counseled
- Number of counseling hours
- Cost per counseling hour
- Number of training sessions
- Number of training attendees
- Capital formation
- Number of new businesses started
- Number of jobs created
- Cost per job created

Ms. Watson reported that Mesalands SBDC services clients in Quay, Harding, and Union counties. She mentioned that this center is also receiving incredible referrals from great resources such as the New Mexico Department of Economic Development. It was noted that they have been informed that Mesalands' SBDC offers higher quality services to the individuals they assist. Ms. Watson stated that she is very excited about the projects that are currently in place.

Ms. Watson expressed her appreciation to Ms. Hicklin who has been with the Mesalands Community College SBDC over ten years and has received excellent training. Ms. Watson stated that due to Ms. Hicklin's expertise in reporting rules and

procedures, all reporting to the State has been exceptional and she feels a great deal of that is due to Ms. Hicklins' knowledge.

Mr. Moore thanked Ms. Watson and Ms. Hicklin for doing a good job with the SBDC and said he is pleased to receive such good news.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Streetman moved to approve Item V.A.1 Regular Board Meeting Minutes dated August 12, 2014 and Item V.B.1-2 Contract Confirmations for Ms. Lisa Cooper, Custodian/Groundskeeper/Part-time, effective September 15, 2014 and Mr. Elijah Martinez, Custodian/Groundskeeper/Part-time, effective September 5, 2014 as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Dr. Newsom informed the Board that although there were two new hires approved above in the Consent Agenda, the opening was originally for only one part-time custodian/groundskeeper. However, due to additional work around Campus and current maintenance staff already overtasked with work, it was decided that two part-time individuals be hired at this time. Dr. Newsom added that the budget only reflected one part-time position but it is his determination that it will not affect the expenses.

CHAIRPERSON'S REPORTS

Mr. Moore, Chair, indicated that he did not have any reports to present at this time under this portion of the agenda. However, he thanked Mr. Sandoval for conducting the last meeting while he was unavailable.

REPORTS

President's

Rodeo Stall Fees – ACTION

Dr. Newsom reported that Mr. Tim Abbott and Ms. Staci Stanbrough were tasked with conducting a comparative analysis on the rodeo stall fees. It was noted that current fees were derived a number of years ago to help pay back some facility costs incurred with building the stalls. However, it was agreed that the current stall fees could be adjusted to better serve the students to house their horses. It is known that some students are currently not using the college rodeo stalls due to the costs involved.

In an effort to be less cost prohibitive and competitive, a compromise was reached to set a new stall deposit and rental fees schedule on a per semester basis. Dr. Newsom proposed the following to the Board for approval:

- Stall Deposit
 - 1 – 2 stalls, \$25
 - 2 or more stalls, \$50

- Stall Fees (per semester)
 - First stall, \$60
 - Second stall, \$50
 - Third stall, \$40
 - Each additional stall after the third, \$30

Dr. Newsom indicated that although there may be an impact on the revenues, it will not be significant.

Ms. Stephenson asked if these fee changes would encourage some of the students to once again use college facilities to house their horses. Dr. Newsom responded that Mr. Abbot indicated that he believed it would help. Dr. Newsom reported that the fees have not yet been charged for this semester as he had intended to bring this to the Board for their decision and now upon approval, the fees will be made retroactive.

Mr. Streetman questioned the stall deposits, per stall, shown above reflecting '1 – 2 stalls' and '2 or more stalls.' Dr. Newsom stated that he will clarify that it should read '1 – 2 stalls' and '3 or more stalls.' Dr. Newsom also informed the Board that the deposits will only be returned if the stalls are returned cleaned and undamaged. Should there be any additional costs related to cleaning and/or damage, the deposit will not be returned to the student(s) and that student will be responsible for those additional costs.

ACTION – Mr. Streetman moved to approve the Rodeo Stall Fees as proposed by Dr. Newsom. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

Job Description: Job Title: Director of Institutional Effectiveness and Research –

ACTION

Dr. Newsom presented a revised Job Description: Job Title: Director of Institutional Effectiveness and Research for approval. Dr. Newsom indicated that during the HLC Visit, it was noted that the College needs to be a more data-driven institution and this revision of the job description will address that issue.

The current job title for Dr. Forrest Kaatz is Director of Institutional Research and Development and contains duties for him that are duties that pertain to the Foundation. Dr. Newsom indicated that Ms. Kayton Abbott, a Foundation employee, will be tasked with those duties/functions.

Dr. Newsom informed the Board that Dr. Kaatz assisted in developing this job description to more accurately reflect his duties and define his role, and he is in favor of the changes being proposed. This revised job description will eliminate the old one and incorporate this one upon Board approval.

ACTION – Mr. Streetman moved to approve the Job Description: Job Title: Director of Institutional Effectiveness and Research as presented. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

Job Description: Job Title: Director of Career Services – ACTION

Dr. Newsom presented the Job Description: Job Title: Director of Career Services to the Board for approval. He indicated that this is a new position which was created as a result of the HLC Visit. The Team noted that the College needed to ensure coordination of career services to assist students in job placement after college and to certify that outcomes are tracked. Dr. Newsom stated that this individual will be housed in the Student Affairs office and will report directly to the Vice President of Student Affairs. Dr. Newsom informed the Board that this position will be posted during the second half of the fiscal year as it was not initially a budgeted position.

ACTION – Mr. Streetman moved to approve the Job Description: Job Title: Director of Career Services as presented. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

Review and Reaffirmation of Board Policies – ACTION

Dr. Newsom presented the Review and Reaffirmation of Board Policies for approval which is presented on an annual basis. He indicated that such a great job was done last year when updating the policy that there are very few policy changes being presented at this time. The proposed updates include:

- Incorporating a new 'History' section to coincide with the information included in the Self-Study
- Updating the 'History of Board Policy Review Date' to reflect this date
- Section 8.1.7 – Update the division name to read 'Administrative Affairs'
- Sections 8.1.8 and 8.1.9 – new sections to address Board approval of, and distribution of the Administrative Affairs Handbook

ACTION – Mr. Sandoval moved to approve the Review and Reaffirmation of Board Policies as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Mesalands Community College Deferred Payment Plan Application – ACTION

Dr. Newsom presented the Mesalands Community College Deferred Payment Plan Application for approval. He stated that this is a non-interest agreement which will allow the student to make three monthly payments and is not a credit extension. Dr. Newsom informed the Board that this document has been reviewed by legal counsel and is not subject to Truth in Lending Disclosures.

Although the Board has never approved this document, Dr. Newsom indicated that he felt the Board should be aware of this and take action on the agreement.

ACTION – Mr. Streetman moved to approve the Mesalands Community College Deferred Payment Plan Application as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Purchase Requisitions – ACTION

Dr. Newsom presented the following purchase requisitions for approval:

- Santa Fe Community College \$16,000.00

Dr. Newsom informed the Board that this is for the New Mexico Independent Community College (NMICC) membership dues. He stated that he is very pleased with the return of investment the College gets from NMICC.

Dr. Newsom indicated that by policy this does not require Board approval as this is paid through four different departments and each requisition is under the limit set by the Board. However, as the total does exceed the limit, Dr. Newsom felt it was best to have the Board take action on this expenditure.

- MCC Foundation \$55,000.00

Dr. Newsom reported that this is the matching portion to the Foundation for the STEM endowment. The College cuts a check and is then reimbursed by STEM as a drawback.

Dr. Newsom stated that as of September 30, the fiscal year for STEM ends and there are some funds that will roll over. Ms. Natalie Gillard added that ideally it would be best to spend all funds allocated but there will be some left.

- WWRC, Inc. \$112,263.99

Dr. Newsom stated that this is payment application #6 on the current construction project.

- CDW-G \$8,273.40

Dr. Newsom mentioned that this a STEM purchase for some touch screens and displays for computer labs.

- Parkhill, Smith & Cooper \$14,402.21

Dr. Newsom indicated that this is for the architectural services and it appears that they are in the final stages of completion.

- Xcel Energy \$50,000.00

Dr. Newsom informed the Board that this is an estimated electric cost requisition through February. There have been some increases in electricity charges.

- Interworld Highway, LLC \$66,685.66

Dr. Newsom stated that this is another STEM purchase for a video capture system. This will allow college faculty to be more interactive with on-line delivery and delivery of lectures to other facilities through the web.

- Apple, Inc. \$27,571.00

Dr. Newsom reported that this is also a STEM purchase. This will allow for the first ever Apple computer lab to be built on campus. This purchase will include 15 IMac computers and the associated software/hardware which are needed for STEM classes. Dr. Newsom added that graphic design classes are now being offered. Ms. Gillard stated that it had been planned, in the past, to bring a computer science program back and this will enhance that program by having this equipment in place.

ACTION – Mr. Streetman moved to approve the following purchase requisitions as presented and requested by Dr. Newsom:

- Santa Fe Community College \$16,000.00
- MCC Foundation \$55,000.00
- WWRC, Inc. \$112,263.99
- CDW-G \$8,273.40
- Parkhill, Smith & Cooper \$14,402.21
- Xcel Energy \$50,000.00
- Interworld Highway, LLC \$66,685.66
- Apple, Inc. \$27,571.00

The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Memorandum of Understanding (MOU) between Mesalands Community College Foundation, Inc. and Greater Tucumcari Economic Development Corporation (GTEDC)

– **ACTION**

Dr. Newsom informed the Board that this item does not require Board action at this time. He stated that he was happy to announce that the Mesalands Community College Foundation and the GTEDC have entered into an MOU to lease 92+ acres adjacent to the cemetery. A short term plan includes a practice arena and moving the building trades house to the property and then funds will be raised to build a permanent arena. The lease is currently being developed and it is hoped that within 30 – 60 days, a ground breaking will be held. Mr. Sandoval asked if it was really going to happen as this has been researched in the past. Dr. Newsom responded that it is in fact going to happen. Dr. Newsom indicated that the Foundation will not incur any cost. Funds in the amount of \$10,000 previously received from the Working Ranch Cowboys Foundation (WRCF) will be used as seed money to start the project and the Foundation will furnish \$80,000 - \$90,000, if necessary. Dr. Newsom stated that the acquisition of this land will take the College from a 24-acre campus to approximately a 120-acre campus.

ACTION – No action is required on this agenda item.

Fossil Friends Bare Bones Publication

Dr. Newsom presented the latest Fossil Friends Bare Bones Publication newsletter and stated that he is very pleased to present this as it has been some time since the last one was distributed. Dr. Newsom informed the Board that approximately 150 of the Fossil Friends Bare Bones will be mailed out and it is the intent that these will be published and distributed on a quarterly basis.

Dr. Newsom thanked Ms. Kim Hanna for working with Ms. Gretchen Gurtler and others at the Museum, but especially for taking on the task of producing the newsletter in which she did a fantastic job.

Mr. Streetman stated that there needs to be an area within the Publication to include the publisher, that being Ms. Hanna. Ms. Hanna indicated that Mr. Gregg Howard should also be included as the proofer for the Publication.

Miscellaneous

Dr. Newsom provided updates on the following miscellaneous items:

- Lodgers Tax Board Meeting on September 10, 2014
 - ❖ Dr. Newsom indicated that the Lodgers Tax Board approved an expenditure of \$20,000 to Mesalands Community College as support for the spring rodeo
 - ❖ The Lodgers Tax Board members are very pleased with the April date set for the spring rodeo
 - ❖ Dr. Newsom indicated that Ms. Amanda Hammer previously presented the proposal to the Lodgers Tax Board
 - Mr. Sandoval stated that this was great for the College
 - ❖ The same item will be on the City Commissions agenda for approval at their September 25, 2014 meeting
- Home Field Advantage
 - ❖ Dr. Newsom informed the Board that Ms. Hanna has masterminded and created the idea of the College using marketing funds to support the Diamondback Booster Club and he announced that she deserved 100% credit for this endeavor
 - ❖ Mesalands will be able to increase the advertising and promotion during various high school events as well as increase Mesalands' sponsorship to the Diamondback Booster Club
 - Post Mesalands Community College banners at games and in Tucumcari High School hallways
 - Have a presence at games
 - Publicity for Mesalands over the radio during games
 - Mesalands' mascot, Pedey, will be present at games to hand out promotional items
 - ❖ Dr. Newsom stated that he and Ms. Hanna met with the Booster Club president and she was pleased at the approach Mesalands is taking
- Mesalands Community College Strategic Plan
 - ❖ Dr. Newsom indicated that a survey was distributed to the employees in order to gather input regarding the Strategic Plan and get back on track
 - ❖ Dr. Forrest Kaatz developed a timeline to stay on course
 - ❖ Dr. Newsom stated that he hopes to present a Strategic Plan to the Board of Trustees in January 2015
- Groupon
 - ❖ Dr. Newsom thanked Ms. Hanna for working on ways to get more publicity for the Rodeo and has acquired an avenue for doing so through Groupon which is an Internet company
 - ❖ This allows for tracking people plus gets the College's name and message out.

- Jenzabar
 - ❖ Dr. Newsom informed the Board that the assessment report from Jenzabar has been received and is currently being reviewed
 - ❖ The final assessment report will be presented to the Board, hopefully at the October Board Meeting
- Viewbook, post card, and business card
 - ❖ Dr. Newsom distributed these to the Board and stated that Mr. Matt Garcia will be taking these to different events as well as to high schools
 - ❖ In addition, these will be handed out during Rodeo and High School Preview Days
- Computer Updates
 - ❖ Dr. Newsom reported that he, Ms. Gillard and Mr. Jim Morgan are working on updating the computers at two off-campus sites, Santa Rosa and Clayton
 - ❖ The proposal and purchase requisition will be presented to the Board once prepared
- Portales Municipal Schools
 - ❖ Dr. Newsom informed the Board that he and Ms. Gillard will be traveling to Portales to meet with Mr. Johnnie Cain, Superintendent
 - ❖ It was noted that Mr. Cain contacted Mesalands personnel and requested that some vocational programs, to include wind energy and farrier, be offered to students at Portales
- Leadership Training
 - ❖ Dr. Newsom announced that he and the following individuals will be attending a motivational and instructional leadership training in Amarillo tomorrow, September 17: Ms. Kacee Benford, Ms. Donna Garcia, Ms. Natalie Gillard, Ms. Amanda Hammer, Ms. Kim Hanna, Ms. D'Jean Jawrunner, Dr. Aaron Kennedy, Ms. Amber McClure, Mr. Jim Morgan, Mr. Mark Murmer, and Ms. Beth Sisneros
 - ❖ Dr. Newsom thanked Ms. Benford for coordinating this opportunity for these individuals to attend this training
- Upcoming Events
 - ❖ Movie Night at Odeon Theater
 - Tuesday, September 16, 2014, 6:30 pm – Iron Jawed Angels
 - Friday, September 19, 2014, 7:00 pm – When The Game Stands Tall
 - ❖ Flag Ceremony
 - Wednesday, September 17, 2014, 2:30 pm – presented by the United States Coast Guard
 - ❖ Educator's Luncheon
 - Friday, September 26, 2014, lunch to start at 11:00
 - Invitations were sent to Quay County Schools' superintendents, principals, and counselors in San Jon, Logan, and Texico as well as to non-Quay County Schools such as Portales
 - ❖ Saturday, September 27, 2014, 12:00 – 5:00 pm, National Museum Day Live
 - ❖ Saturday, September 27, 2014, 4:00 – 9:00 pm, Fired Up 2014 Community Event, Tucumcari Train Depot
 - ❖ Saturday, October 4, 2014, 5th Annual Fun Run, Kvol's Park
 - ❖ Monday – Saturday, October 6 – 11, 2014, Stampede Week

- ❖ Friday – Saturday, October 10 – 11, 2014, 7th Annual Mesalands Community College Grand Canyon Region Rodeo
- ❖ Saturday, October 11, 2014, National Fossil Day, free admission to the Museum
- ❖ Tuesday, November 11, 2014, First day of early registration

Dr. Newsom informed the Board of his travel schedule as follows:

- September 19, 2014, Mr. Johnnie Cain, Superintendent, Portales Municipal Schools, Portales, NM
- September 24 – 25, 2014, New Mexico Independent Community College (NMICC) and Legislative Finance Committee (LFC) Hearing, Santa Fe, NM
- September 29 – October 3, 2014, Fundraising Academy, CA
- October 22 – 24, 2014, Association of Community College Trustees (ACCT) Annual Leadership Congress (ALC), Chicago, IL (attending along with Mr. Sandoval)
- October 29 – 31, 2014, Higher Learning Commission (HLC) Workshop, Chicago, IL

Academic Affairs

Memorandum of Understanding (MOU) between Mesalands Community College and Colorado State University-Global Campus – ACTION

Ms. Gillard presented the MOU between Mesalands Community College and Colorado State University-Global Campus for approval. She indicated that Dr. Newsom and the CSU Provost have signed the MOU. Ms. Gillard stated that this is an entirely on-line campus.

Dr. Newsom indicated that the agreement was developed by Ms. Gillard and Mr. Morgan and they should receive full credit for pursuing this great opportunity for Mesalands' students. This will provide students an opportunity to move into acquiring a bachelor's degree by transferring as many credits as possible from Mesalands to Colorado State University. In addition, it will also allow students to pursue a different track, such as in business.

Mr. Streetman asked how this compared to Franklin University and Ms. Gillard responded that it is significantly lower cost and there are also scholarships available.

Dr. Newsom informed the Board that after his meetings with Southern New Hampshire University (SNHU), it is his hope to bring an MOU with SNHU to the Board for approval.

ACTION- Mr. Sandoval moved to approve the MOU between Mesalands Community College and Colorado State University-Global Campus as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Performance Goals – ACTION

Ms. Gillard presented the Performance Goals to the Board which she indicated were developed by the persistence committee which consists of members from faculty, staff, and administration. Ms. Gillard stated that this was something that the higher education department charged all colleges in the state to develop. The three areas of retention,

remediation, and credits to degree, are all tied into funding indicators and ties in with recommendations from the Higher Learning Commission (HLC) during their visit. Ms. Gillard requested that the board endorse these and approve.

ACTION – Ms. Stephenson moved to approve the Performance Goals as presented and requested. The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

Community Education Annual Report 2013-2014

Ms. Donna Garcia, Director of Academic Affairs, presented a PowerPoint and briefly reviewed the Community Education Annual Report 2013-2014. The report includes: information pertaining to the total number of students who participated (1,103); a comparison of the percentages of classes that made for Summer Adventure Camp 2013, fall 2013, and spring 2014; which classes made and were held; and course evaluations.

Ms. Garcia informed the Board that although these courses do not generate revenue, they do serve other purposes. By offering community education courses, it enables community members to have a presence on campus which can lead to future enrollment. Ms. Garcia stated that the College is fortunate to have good community education instructors who genuinely care about what they do and often times donate services and/or supplies to conduct the courses.

Ms. Garcia stated that the end-of-year community education barbecue and recital was once again held which was top-notch.

Student Affairs

Enrollment Plan: Recruitment, Enrollment Tracking, and Graduation

Dr. Kennedy presented and briefly reviewed the Enrollment Plan: Recruitment, Enrollment Tracking, and Graduation. He referenced the importance that these three components have as it pertains to enrollment. He stated that there is a great committee that has worked on this plan and there are new initiatives such as working on retention and doing more assessment. It is Dr. Kennedy's hope that 'persistence' becomes its own 'plan.'

Dr. Kennedy stated that through Jenzabar, daily enrollment reports are available which assist in creating comparison charts for the plan.

Dr. Kennedy informed the Board that the 'recruitment section' of this plan and a 'guide to recruitment' should contain the same information. The guide will be an easy to read and easy to understand document which will be distributed to all employees.

Dr. Newsom stated that the final summer numbers are not yet available but Dr. Kaatz is working on those numbers.

Administrative Affairs

Monthly Finance Report, August 2014 – ACTION

Ms. Hammer presented the Monthly Finance Report for August 2014 for approval.

Dr. Newsom informed the Board that there are some unusual maintenance issues with the turbine that have been experienced. The turbine was out of service during the month of August but is now back in service. Mr. Morgan stated that the expenses to get the turbine back up and running, repair costs have been about \$22,000 collectively.

ACTION – Mr. Streetman moved to approve the Monthly Finance Report for August 2014 as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Mr. Streetman moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Streetman moved that the Board Reconvene from Executive Session and that the minutes reflect that no action was taken. Mr. Streetman further added that the Executive Session was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION

Mr. Streetman stated that no action is needed at this time.

NEW BUSINESS

No new business was conducted.

CORRESPONDENCE AND INFORMATIONAL ITEMS

Letters from Dr. Newsom to U.S. Senators, Congressman, and Congresswoman on CCURI Event were presented. Dr. Newsom informed the Board that a former student, Mr. Donnie Price, will be presenting a research poster at this event. Dr. Newsom sent letters inviting the Senators and Representatives in DC to attend and a response was received from Senator Heinrich's office.

Important dates were presented which are: 7th Annual Mesalands Community College Grand Canyon Region Rodeo, October 10 – 11, 2014; National Fossil Day, October 11,

2014; and Association of Community College Trustees (ACCT) Annual Leadership Congress (ALC), Chicago, IL, October 22 – 25, 2014.

The Board of Trustees 12-month calendar was presented.

The Board of Trustees Annual Calendar of Reports was presented.

The following minutes were presented:

- Student Affairs Division Meeting minutes dated August 21, 2014
- Academic Affairs Division Meeting minutes dated September 3, 2014

The Selected Professional Development Activities for August 2014 were presented.

ANNOUNCEMENTS

Tuesday, October 14, 2014, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606.

Dr. Newsom informed the Board that he had sent a letter to Governor Susana Martinez inviting her to be the speaker at Graduation in May but has not received a response yet.

Dr. Newsom indicated that he is trying to inundate state and national officials with correspondence that gets Mesalands Community College's name out.

Dr. Newsom stated that he hopes to bring an IT Policy to the Board in October.

Dr. Newsom announced that the Mesalands Community College Foundation will be hosting their fundraiser 'Mystery Dinner Theater' on November 14, 2014. A theater group from Albuquerque has been invited to lead the event.

ADJOURNMENT

Mr. Moore stated that there was no further business and the meeting was adjourned. The meeting adjourned at 7:43 p.m.

[signature on original]

J. Bronson Moore
Chair

[signature on original]

James Streetman
Secretary/Clerk