

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL BOARD MEETING**

May 2, 2017

The Mesalands Community College Board of Trustees met for a Special Board Meeting on Tuesday, May 2, 2017 at 5:30 p.m. in Room A214.

CALL TO ORDER

Mr. Moore, Chair, called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE
SALUTE TO NEW MEXICO FLAG**

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

ROLL CALL

The following members were present: Mr. Bronson Moore, Mr. James Streetman, Ms. Liz Estrada and Ms. Teresa Stephenson.

The following member was not present: Mr. Jimmy Sandoval.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Authorized Signers of Bank Accounts for the College
- 4) Approval of FY 2017-2018 Budget
- 5) Approval of 2017-2018 Tuition Rates
- 6) Approval of Executive Session
- 7) Approval of Reconvene from Executive Session
- 8) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Streetman moved to approve the agenda as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Stephenson moved to approve Item IV.A.1 Regular Board Meeting Minutes dated April 11, 2017 as presented. The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

Authorized Signers of Bank Accounts for the College – **ACTION**

Dr. Newsom stated that due to restructuring of the Board at the last Board Meeting, it was noted that there are only two authorized Board Member signers, Mr. Moore and Mr. Streetman, for bank accounts. It was determined that it would be in the best interest of the College to have at least three Board Members authorized to sign checks on behalf of the College. Dr. Newsom requested that the Board approve the addition of Ms. Estrada as an Authorized Signer of Bank Accounts for the College. Ms. Estrada was asked if she would be willing to do so and if there would be any conflict of interest and Ms. Estrada stated that she will agree to be an authorized signer and there should not be a conflict. Ms. Hammer interjected that this would be for the operating account at First National Bank.

ACTION – Mr. Streetman moved to approve the addition of Ms. Liz Estrada as an Authorized Signer of Bank Accounts for the College as requested above. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

FY 2017-2018 Budget – **ACTION**

Dr. Newsom presented the Proposed FY 2017-2018 Budget. Dr. Newsom explained that, as the Board are aware, the budget was originally due May 1 but that date was extended due to issues with not having a budget approved by the Governor. The NMHED has indicated that they do not want the budget submitted yet and will let Dr. Newsom know when they want to receive it.

Dr. Newsom reviewed areas within the budget which include: revenues, restricted and unrestricted; percentages for appropriations; local tax levy; and expenditures, to name a few. The budget reflects no changes in personnel but could potentially require that funds in the amount of approximately \$71,364 may need to be taken out of the cash reserves. Dr. Newsom stated that a Budget Adjustment Request (BAR) may need to be presented to the Board to make adjustments to the submitted budget. This will be dependent on what is decided on HB2, portions of which the Governor vetoed.

Dr. Newsom requested approval of the budget with the understanding/based on House Bill 2 (HB2).

ACTION – Mr. Streetman moved to approve the FY 2017-2018 Budget as requested and presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

2017-2018 Tuition Rates – ACTION

Dr. Newsom presented the 2017-2018 Tuition Rates and reviewed tuition increase scenarios and New Mexico tuition rates. Dr. Newsom indicated that it is not unusual to raise tuition rates mid-year and Ms. Hammer clarified that this would be fall tuition rates.

ACTION – Mr. Streetman moved to approve the 2017-2018 Tuition Rates as presented, \$58 in-state and \$104 out-of-state. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Streetman moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION

ACTION – No action was taken at this time.

ADJOURN

Mr. Moore stated that there was no further business and the meeting was adjourned. The meeting adjourned at 7:00 p.m.

[signature on original]

J. Bronson Moore
Chair

[signature on original]

Liz Estrada
Secretary/Clerk