

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

May 16, 2017

The Mesalands Community College Board of Trustees met in regular session on Tuesday, May 16, 2017 at 5:30 p.m. in Room A214.

CALL TO ORDER

Mr. Bronson Moore, Chair, called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

ROLL CALL

The following members were present: Mr. Bronson Moore, Mr. James Streetman, Ms. Liz Estrada, and Ms. Teresa Stephenson

The following member was not present: Mr. Jimmy Sandoval.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Capital Projects Request
- 4) Approval of Purchase Requisition 110147
- 5) Approval of Monthly Finance Report, April 2017
- 6) Approval of New Mexico Higher Education Department (NMHED) Quarterly Financial Certification and Actions Report
- 7) Approval of Executive Session
- 8) Approval of Reconvene from Executive Session
- 9) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Mr. Moore moved to approve the agenda as presented. The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

GOOD NEWS

Mesalands Community College student Sam Johnson presented Cultivation and Identification of Antarctic Mold. Mr. Johnson has been working on the project since January of 2017 to present and will continue researching mold spores from the Antarctic.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Ms. Estrada moved to approve Item V.A.1 Special Board Meeting minutes dated May 2, 2017 as presented. The motion was seconded by Mr. Moore. A roll call vote was taken with all members present voting yes. The motion carried.

CHAIRPERSON'S REPORTS

Annual Selection of Mesalands Community College Foundation, Inc. Board of Directors
Mr. Moore appointed Mr. James Streetman and Ms. Liz Estrada to remain as members of the Foundation Board of Directors representing the College Board of Trustees to serve a one-year term.

REPORTS

President's

Dr. Newsom presented the following capital projects for board approval, in order for the projects to be presented as a funding request at the New Mexico Higher Education Departments Summer Capital Hearings.

Capital Projects Request – **ACTION**

Priority 1 - Dr. Newsom, President, presented the Disaster Recovery Support Request for \$200,000. The funds will be used to build a small Information Technology data center in the ALCO building.

Priority 2 – Dr. Newsom, President, presented the Extension of Current Renovation, to include the Math Science Learning Center Renovation, Business Office Renovation, and additional common space renovation in Building 'A' Request for \$800,000. The funds will be used to reconfigure the Business Office into a more private, customer service friendly environment for the students. Extend the existing tile in the entrance to the hallways and remove the offices in front of the STEM learning center, in order to expand the space and establish a glass wall facing the hallway.

ACTION – Mr. Streetman moved to approve both the Capital Project Requests. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Purchase Requisition 110147

Dr. Newsom presented this purchase requisition in the amount of \$24,405.00 for facility use of the NENM Detention Facility for Spring 2017.

ACTION – Ms. Estrada moved to approve Purchase Requisition 110147. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Miscellaneous

Dr. Newsom reported there was an insurance claim filed on 5/16/17 for the hail and wind damage to the storage building that is located across from the Dinosaur Museum sustained during our last few storms.

Dr. Newsom reported the construction on Building 'A' is complete, construction on Building 'D' is closer to completion as a large portion of the roof and painting is complete. The floor in the lobby and the classrooms needs to be completed and the Foundry roof will be going up in the next few weeks.

Dr. Newsom reported the student housing project is still on schedule to be ready at the end of July or the beginning of August.

Dr. Newsom reported the Spring unofficial enrollment numbers as follows: 1,005 students vs. 845 in the Spring of 2016, with 6,246 registered credits vs. 5,669 in the Spring of 2016. With these numbers, duplicated enrollment for the 2016-2017 academic year stands at 2,164 students vs. 1,943 the previous year.

Dr. Newsom reported Mesalands is developing a pathway for dual students to obtain either a degree or a certificate, and will work with the High School to ensure that students are taking classes that will either lead to a degree/certificate or will be transferable to another state institution.

Dr. Newsom reported the Mesalands Rodeo Team placed 4th in the region for the men and 5th in the region for the women. Student Athlete Blue Wilcox won first in Bull Riding, and will be representing Mesalands Community College in Wyoming at the College National Finals.

Dr. Newsom reported he will be in Santa Fe representing Mesalands Community College during Special Session which starts on May 24, 2017.

Dr. Newsom reported he has been appointed as a board member at the Dan C. Trigg Memorial Hospital in Tatum, New Mexico.

Dr. Newsom reported he was appointed as the Chairman of the Executive Committee for the American Association of Community College's (AACC) Presidents Academy.

Academic Affairs

No reports were presented.

Student Affairs

No reports were presented.

Administrative Affairs

Monthly Finance Report, April 2017 - ACTION

Ms. Amanda Hammer, Vice President of Administrative Affairs, presented the Monthly Finance Report for April 2017 for approval.

ACTION – Ms. Estrada moved to approve the Monthly Finance Report for April 2017 as presented. The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

New Mexico Higher Education Department Quarterly Financial Certification and Actions Report – ACTION

Ms. Amanda Hammer, Vice President of Administrative Affairs, presented the New Mexico Higher Education Department Quarterly Financial Certification and Actions Report for approval.

ACTION – Mr. Streetman moved to approve the New Mexico Higher Education Department Quarterly Financial Certification and Actions Report as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Mr. Streetman moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8)). The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Mr. Moore moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION

ACTION – No action was taken at this time.

NEW BUSINESS

No new business was conducted.

CORRESPONDENCE

No correspondence was presented.

INFORMATIONAL ITEMS

Important dates were presented which are: Memorial Day, College closed, May 29, 2017; and Independence Day, College closed, July 4, 2017.

The Board of Trustees 12-month calendar was presented.

The Board of Trustees Annual Calendar of Reports was presented.

The following minutes were presented:

- Student Affairs Division Meeting minutes dated April 20, 2017
- Administrative Affairs Division Meeting Minutes dated April 26, 2017

The Selected Professional Development Activities for April 2017 were presented.

A thank you flyer to Student Government was presented.

ANNOUNCEMENTS

Tuesday, June 20, 2017, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214.

ADJOURNMENT

Mr. Moore stated that there was no further business and the meeting was adjourned. The meeting adjourned at 6:27 p.m.

[signature on file]

J. Bronson Moore
Chair

[signature on file]

Liz Estrada
Secretary/Clerk