

**Draft**

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING**

**May 12, 2015**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, May 12, 2015 at 5:30 p.m. in Room G606.

**CALL TO ORDER**

Mr. Bronson Moore, Chair, called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE  
SALUTE TO NEW MEXICO FLAG**

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

**ROLL CALL**

The following members were present: Mr. Bronson Moore, Mr. James Streetman, Ms. Liz Estrada, and Ms. Teresa Stephenson.

The following member was not present: Mr. Jimmy Sandoval.

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Restated and Amended Joint Powers Agreement to Establish an Educational Cooperative
- 4) Approval of Purchase Requisitions
- 5) Approval of Monthly Finance Report, April 2015
- 6) Approval of New Mexico Higher Education Department (NMHED) Quarterly Financial Statements
- 7) Approval of Executive Session
- 8) Approval of Reconvene from Executive Session
- 9) Approval of Action, if needed, based on Executive Session

**APPROVAL OF AGENDA – ACTION**

**ACTION** – Mr. Streetman moved to approve the agenda as presented. The motion was seconded by Mr. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

## **COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

## **GOOD NEWS**

Dr. Newsom informed the Board that the Mesalands Community College Rodeo Team will have seven student athletes competing at the 2015 College National Finals Rodeo (CNFR). This is the second highest number in the State of New Mexico, second to New Mexico State University (NMSU) but with the same number of women as NMSU qualifying. The Mesalands Rodeo Team won the regional championship titles in bareback riding and in breakaway roping, and the reserve regional championship title in tie-down roping.

Dr. Newsom reported that also this year, Mesalands Rodeo Coach, Tim Abbott, was named the 2015 Grand Canyon Region Coach-of-the-Year, after only two seasons at Mesalands Community College. Coach Abbott will now be a candidate for the National Intercollegiate Rodeo Association (NIRA) Coach of the Year that will be announced at the college finals which will take place in Casper, WY, June 14-20, 2015.

Coach Abbott stated that the first spring rodeo was a resounding success and was informed by some attendees that it was the best rodeo that the College has had and were very appreciative.

Coach Abbott informed the Board that the rodeo season has been a success, both on a personal level and a team level. He stated that all the students that qualified for the CNFR have an opportunity to do very well and have a lot of experience.

Three of the students who will be going to CNFR were unable to attend the Board Meeting: Freshman Chace Valdez from Estancia, NM qualified in tie-down roping; Betty Pack, third year Mesalands student from Aztec, NM qualified in breakaway roping; and Jacob Rounds, third year Mesalands student from Brooklyn, NY qualified in steer wrestling.

The four other students who will be going to Casper introduced themselves to the Board. EdMiles Harvey from Tsalini Springs, AZ qualified in bareback riding. He will be graduating with an associates in geology. EdMiles expressed his appreciation for being able to compete for Mesalands. Coach stated that EdMiles won both on-Campus rodeos. Adrianno Long from Dilkon, AZ qualified in bull riding and also thanked the Board. Chance Hunter, first year Mesalands student, from Chinle, AZ qualified in team roping and thanked the Board for the opportunity to rodeo. Tyler Sam, first year Mesalands student, from Chinle, AZ qualified in team roping.

Coach Abbott reported that recruiting is going well and he feels that Mesalands rodeo program recruits for itself to a broad spectrum of students as students are calling the College for information about attending which is very rewarding. He stated that Chance and Tyler will both be back next year and there are also five to six Navajo students that have expressed interest in attending. Coach stated that approximately 14 students will be returning and about 20 incoming freshmen.

Mr. Moore expressed his appreciation to Coach Abbott for being at Mesalands and helping put the College on the map. Coach stated that good rodeo athletes make his job easier. Mr. Streetman congratulated the students and wished them luck at the finals.

Dr. Newsom asked EdMiles about his internship with Experimental Program to Stimulate Competitive Research (EPSCoR). EdMiles stated that he has not yet been selected.

### **APPROVAL OF CONSENT AGENDA – ACTION**

**ACTION** – Mr. Streetman moved to approve Item V.A.1 Board Retreat/Meeting Minutes dated May 5, 2015 as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

### **CHAIRPERSON'S REPORTS**

Mr. Moore, Chair, reported that the Board had a good retreat last week and things went very well.

Mr. Moore recognized Coach Abbott for being selected as the 2015 Grand Canyon Region Coach of the Year.

### **REPORTS**

#### **President's**

#### Restated and Amended Joint Powers Agreement to Establish an Educational Cooperative – **ACTION**

Dr. Newsom presented the Restated and Amended Joint Powers Agreement to Establish an Educational Cooperative which he stated is through Cooperative Educational Services (CES). Dr. Newsom informed the Board that this agreement allows Mesalands Community College to make purchases in concert with other institutions in the state and get a better price. Those items are state approved and the College is not required to go through the procurement processes. Dr. Newsom stated that this is an ongoing agreement but they were unable to find the previous agreement so the College was asked to process a new one to have in place.

**ACTION** – Mr. Streetman moved to approve the Restated and Amended Joint Powers Agreement to Establish an Educational Cooperative as presented. The motion was

seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

#### Purchase Requisitions – **ACTION**

Dr. Newsom presented the following purchase requisitions for approval:

- WWRC, Inc. \$45,294.86
- WWRC, Inc. \$24,129.81

Dr. Newsom indicated that these are pay apps number eight and nine, respectively, for the roofing project which is now complete and will close out the project. Dr. Newsom stated that the Board previously approved the above purchases but he wanted to have formal approval as these pay apps are paid out.

- Cengage Learning \$10,000.00
- Pearson Education \$10,000.00

Dr. Newsom reported that this is for textbooks for resale at the College Bookstore. Dr. Newsom stated that the exact amount for these purchases is not yet known at this time as orders are still being processed for textbooks for summer and fall classes but the \$10,000 for each vendor should be sufficient in covering the actual expenses.

**ACTION** – Ms. Estrada moved to approve the following purchase requisitions as presented and requested by Dr. Newsom:

- WWRC, Inc. \$45,294.86
- WWRC, Inc. \$24,129.81
- Cengage Learning \$10,000.00
- Pearson Education \$10,000.00

The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

#### Miscellaneous

Dr. Newsom provided updates on the following miscellaneous items:

- Graduation
  - ❖ Friday, May 15, 2015 at 6:00 p.m. at the Tucumcari Convention Center
  - ❖ There will be 22 graduates participating in Graduation
  - ❖ A degree will be awarded to the family of Ms. Tonie Martinez who passed away last year
  - ❖ Ms. Beth Sisneros will receive her bachelor's degree from Franklin University
  - ❖ Dr. Richard Luarkie, former governor of Laguna Pueblo will be the speaker
- Higher Learning Commission (HLC)
  - ❖ Reports for the HLC Focus Visit are almost complete which are due in October
  - ❖ Focus Visit is scheduled for December
  - ❖ An external person, and possibly others, will review the report

- ❖ May possibly conduct a mock visit
- ❖ Feel certain all concerns have been addressed
- Strategic Plan
  - ❖ Copies of the final Strategic Plan were given to the Board and copies will be distributed to all staff upon return in the fall at an all faculty/staff meeting
  - ❖ The Committee did a great job

## **Academic Affairs**

No reports were presented.

## **Student Affairs**

No reports were presented.

## **Administrative Affairs**

### Monthly Finance Report, April 2015 – ACTION

Ms. Amanda Hammer, Director of Business and Auxiliary Services, presented the Monthly Finance Report for April 2015 for approval.

**ACTION** – Ms. Stephenson moved to approve the Monthly Finance Report for April 2015 as presented. The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

### New Mexico Higher Education Department (NMHED) Quarterly Financial Statements – ACTION

Ms. Hammer presented the NMHED Quarterly Financial Statements which consist of the Statement of Net Assets; the Summary of Operating and Plant Funds; the Comparison of Operating and Plant Funds; and the Cash Flow Statement. It was noted, during the presentation, that the Statement of Net Assets does not balance. Ms. Hammer stated that there is a problem with the formula.

Ms. Hammer requested approval of the NMHED Quarterly Financial Statements with corrections and then she will submit it.

**ACTION** – Ms. Estrada moved to approve NMHED Quarterly Financial Statements with corrections. The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

### **EXECUTIVE SESSION – ACTION**

**ACTION** – Ms. Stephenson moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

## **RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Streetman moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

## **ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION**

**ACTION** – No action was taken at this time.

## **NEW BUSINESS**

No new business was conducted.

## **CORRESPONDENCE AND INFORMATIONAL ITEMS**

A thank you letter to Dr. Thomas Newsom from Tucumcari-Quay County Chamber of Commerce was presented. Dr. Newsom stated that this was for items that were donated for the Annual Chamber of Commerce Banquet Silent Auction.

A thank you letter to Dr. Thomas W. Newsom from Quay County Sheriff's Office was presented. Dr. Newsom indicated that this was for complimentary tickets for the Spring Rodeo that were used.

A thank you card to Mesalands Community College/Ms. Kim Hanna from the Canadian River Soil and Water Conservation District was presented. Dr. Newsom informed the Board that the College donated bottled logo water for Earth Day.

Important dates were presented which are: Mesalands Community College Graduation, May 15, 2015; Memorial Day, College Closed, May 25, 2015; and National Intercollegiate Rodeo Association (NIRA) College National Finals Rodeo (CNFR), Casper, WY, June 14 – 20, 2015. Dr. Newsom informed the Board that a reception will be held after Graduation. Dr. Newsom stated that he plans on attending the CNFR but is not yet sure what his travel dates will be. He added that a luncheon will also be held for the students and their parents in Casper to recognize their accomplishments.

The Board of Trustees 12-month calendar was presented.

The Board of Trustees Annual Calendar of Reports was presented.

The following minutes were presented:

- Student Affairs Division Meeting minutes dated April 16, 2015
- Academic Affairs Division Meeting minutes dated April 23, 2015

- Administrative Affairs Division Meeting minutes dated April 30, 2015

The Selected Professional Development Activities for April 2015 were presented.

## **ANNOUNCEMENTS**

Monday, June 15, 2015, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606.

## **ADJOURNMENT**

Mr. Moore stated that there was no further business and the meeting was adjourned. The meeting adjourned at 6:22 p.m.

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J. Bronson Moore  
Chair

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James Streetman  
Secretary/Clerk