

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE BOARD RETREAT/BOARD BUDGET WORKSHOP**

**April 22, 2014**

The Mesalands Community College Board of Trustees met for a Board Retreat/Board Budget Workshop on Tuesday, April 22, 2014, at 4:30 p.m. in Room G606.

**CALL TO ORDER**

Mr. Bronson Moore, Chair, called the Retreat/Workshop to order at 4:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

The following members were present: Mr. Bronson Moore, Mr. Jimmy Sandoval, Mr. James Streetman, Ms. Liz Estrada, and Ms. Teresa Stephenson.

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Executive Session
- 3) Approval of Reconvene from Executive Session
- 4) Approval of Action, if needed, based on Executive Session

**APPROVAL OF AGENDA – ACTION**

**ACTION** – Mr. Streetman moved to approve the agenda as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

**COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

## **BUDGET WORKSHOP**

Dr. Newsom thanked the Board Members for taking time to attend this session prior to the Regular Board Meeting.

Dr. Newsom informed the Board that his intention was to walk them through the budget and if there were specific items that they would like to discuss regarding personnel, it would be done so in Executive Session. He stated that he distributed two packets, one being the specific exhibits which are part of the budget and the actual full budget. Dr. Newsom indicated that he dedicated a lot of hard work on the spreadsheet but changes could be made if needed and the budget ties into the strategic priorities.

Dr. Newsom reported that he had looked at six strategic priorities to compile the 2014-2015 budget which needs to be submitted to the State on May 1, 2014. Once the budget is approved by the State, the department supervisors/directors on Campus will be given an opportunity to submit budget requests for their departments.

Dr. Newsom reviewed the revenues and expenditures within the budget. Although some general state appropriations are up and tuition/fees revenue are down, the overall total revenue is down by 9.7%. There is a salary increase included in the budget which Dr. Newsom is proposing a 3% salary increase across the board to all employees and benefit increases of 6.0%.

Dr. Newsom informed the Board that he is presenting a balanced budget for both restricted and unrestricted funds. The budget also reflects that there will be no cost increase to the students.

Dr. Newsom expressed his desire to not distribute the budget until it has been approved by the New Mexico Higher Education Department.

Dr. Newsom stated that the Strategic Planning Committee had met and had another meeting scheduled next week. Although the committee will use the existing strategic plan as a foundation, it will start from scratch to develop the new strategic plan. Dr. Forrest Kaatz and Mr. Streetman are co-chairs of this committee who will drive the process and acquire public input at a later date.

Mr. Streetman stated that the Board really needs to enter into Executive Session for discussion.

## **EXECUTIVE SESSION – ACTION**

**ACTION** – Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2). The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

**RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Streetman moved that the Board Reconvene from Executive Session. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

**ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION**

No action was taken.

**ADJOURNMENT**

Mr. Moore stated that there was no further business and the workshop was adjourned. The workshop adjourned at 5:29 p.m.

[signature on original]

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J. Bronson Moore  
Chair

[signature on original]

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James Streetman  
Secretary/Clerk