

**MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING**

December 10, 2014

The Mesalands Community College Board of Trustees met in regular session on Tuesday, December 10, 2014 at 5:30 p.m. in Room G606.

CALL TO ORDER

Mr. Bronson Moore, Chair, called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

The following members were present: Mr. Bronson Moore, Mr. Jimmy Sandoval, Mr. James Streetman, Ms. Liz Estrada, and Ms. Teresa Stephenson.

LIST OF ACTION ITEMS

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Mission Statement
- 4) Approval of Board of Trustees Election
- 5) Approval of Purchase Requisitions
- 6) Approval of Meeting Date Change
- 7) Approval of Monthly Finance Report, November 2014
- 8) Approval of Executive Session
- 9) Approval of Reconvene from Executive Session
- 10) Approval of Action, if needed, based on Executive Session

APPROVAL OF AGENDA – ACTION

ACTION – Ms. Stephenson moved to approve the agenda as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

GOOD NEWS

Dr. Newsom informed the Board that Ms. Nikki Vazquez began working in maintenance and enrolled in the Wind Energy Technology Applied Science Certificate Program at Mesalands in 2012. In 2013 she received her Associates of Applied Science Degree in Wind Energy Technology. She also took Geology 141 (Environmental Science) as a directed study class and worked during the summer at Conchas Lake with the Army Corps of Engineers. In March 2014, Ms. Vazquez and a Mesalands faculty member applied for and were selected for the Western Consortium for Water Analysis, Visualization, and Exploration (WC-WAVE). Only nine student/faculty teams were selected. Ms. Vazquez presented her research at a Bio-Link Conference at Gaston College in Dallas, North Carolina last month.

Ms. Vazquez presented a slideshow which included information on 'The Use of Camera Traps to Determine Biodiversity in the Conchas Watershed of Northern New Mexico. Her presentation included drought condition comparisons from May 17, 2013 to May 14, 2014 and pictures of species that were captured with the camera traps, as well as materials, methods and results of her research.

Ms. Vazquez stated that she hopes to do more research in January and possibly bring another report to the Board. She thanked everyone for their support and for giving her the opportunity to present this.

APPROVAL OF CONSENT AGENDA – ACTION

ACTION – Mr. Streetman moved to approve Item V.A.1 Regular Board Meeting Minutes dated November 11, 2014; Item V.A.2 Special Board Meeting Minutes dated November 18, 2014; and Item V.B.1 Contract Confirmation for Mr. Blaine Rausch, Building Trades Faculty, effective December 2, 2014 as presented. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

Dr. Newsom stated that Mr. Blaine Rausch has been hired as the full-time Building Trades Faculty.

CHAIRPERSON'S REPORTS

Mr. Moore, Chair, indicated that he did not have any reports to present at this time under this portion of the agenda. However, Mr. Sandoval shared information regarding ACCT.

Association of Community College Trustees (ACCT) Annual Leadership Congress Update, October 2014

Mr. Sandoval informed the Board that he received a letter from ACCT asking him to run again for the ACCT Diversity Committee in the Western Region. Mr. Sandoval indicated that he will finish his current term but will not run for that position again.

REPORTS

President's

Mission Statement – **ACTION**

Dr. Newsom requested that the Board schedule a work session to address the College Mission Statement. This session will be specifically to work on the Mission Statement and make any changes, if needed, in order to move forward.

Dr. Newsom proposed that a retreat/work session be held at 3:30 p.m. on January 13, 2015, prior to the Board Meeting. He prefaced it by saying that could be subject to an additional meeting date change due to the Legislation Session beginning right after that date.

Dr. Newsom informed the Board that the Strategic Plan is in a good place at this point and it is his hope to present this to the Board at the February 2015 Board Meeting.

ACTION – Ms. Stephenson moved to approve the proposed retreat/work session on January 13, 2015 at 3:30 p.m., prior to the Board Meeting and subject to change as indicated by Dr. Newsom. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

Board of Trustees Election – **ACTION**

Resolution Authorizing and Directing Election Procedures

Dr. Newsom presented the Resolution Authorizing and Directing Election Procedures. Dr. Newsom distributed copies of the Election Calendar to the Board Members which outlines the specific dates for filings, publications, and registrations, as well as the election date.

Resolution and Proclamation of Regular Community College Election

Dr. Newsom presented the Resolution and Proclamation of Regular Community College Election (English and Spanish versions).

Dr. Newsom requested approval of the above three documents as it pertains to the Board of Trustees Election in March 2015.

Dr. Newsom thanked Ms. Connie Chavez for her hard work and diligence in preparing these documents and working with the County Clerk to get the election timeline/schedule.

ACTION – Mr. Streetman moved to approve the Resolution Authorizing and Directing Election Procedures, the Resolution and Proclamation of Regular Community College Election (English and Spanish versions) as presented by Dr. Newsom. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Purchase Requisitions – ACTION

Dr. Newsom presented the following purchase requisitions for approval:

- | | |
|------------|-------------|
| ➤ Jenzabar | \$30,990.86 |
|------------|-------------|

Dr. Newsom indicated that this is the maintenance for Jenzabar for January 1, 2015 through December 31, 2015.

- | | |
|---------|-------------|
| ➤ CDW-G | \$13,890.00 |
|---------|-------------|

Dr. Newsom indicated that this is for the purchase of computer furniture for the new Macintosh lab and is a STEM Grant purchase. Dr. Newsom stated that the IT Committee recommended this equipment for approval.

- | | |
|---------------------------|-------------|
| ➤ NE New Mexico Detention | \$10,920.00 |
| ➤ NE New Mexico Detention | \$54,660.00 |
| ➤ NENM Detention Facility | \$30,720.00 |

Dr. Newsom indicated that the above three purchase requisitions to the NE New Mexico Detention Facility are instruction costs at the Clayton facility for delivery of NENMDF course work.

ACTION – Mr. Streetman moved to approve the following purchase requisitions as presented and requested by Dr. Newsom:

- | | |
|---------------------------|-------------|
| ➤ Jenzabar | \$30,990.86 |
| ➤ CDW-G | \$13,890.00 |
| ➤ NE New Mexico Detention | \$10,920.00 |
| ➤ NE New Mexico Detention | \$54,660.00 |
| ➤ NENM Detention Facility | \$30,720.00 |

The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Meeting Date Change – ACTION

Dr. Newsom stated that Mr. Sandoval will be attending the Association of Community College Trustees (ACCT) National Legislative Summit (NLS) in Washington, DC and Dr. Newsom will be traveling to join Mr. Sandoval in meetings with U.S. Senators and Congressmen during the week of February 9, 2015. Therefore, Dr. Newsom requested a Meeting Date Change for approval and proposed moving the February 2015 Board Meeting from Tuesday, February 10, 2015 to Tuesday, February 17, 2015 at 5:30 p.m.

ACTION – Ms. Stephenson moved to approve the Meeting Date Change from Tuesday, February 10, 2015 to Tuesday, February 17, 2015 as requested and proposed. The motion was seconded by Mr. Sandoval. A roll call vote was taken with all members present voting yes. The motion carried.

GCCF Graduation

Dr. Newsom presented a program from the GCCF Graduation. Ms. Gillard stated that it was her pleasure to attend the GCCF Graduation held on November 17, 2014. Ms. Gillard informed the Board that the PC Specialist, Publishing Specialist, and Weaving graduates, as well as, the graduate that received his Associate of Applied Science in Business Administration are all Mesalands students that attended the Ceremony. In addition, three other PC Specialist and Publishing Specialist graduates are Mesalands students but were unable to attend. Dr. Newsom stated that of the 28 graduates, 18 are Mesalands students.

KOB-TV Eyewitness News 4

Ms. Hanna presented a news story by Ms. Kim Tobin, reporter, and Mr. Richard Estrada, that was featured on KOB-TV Eyewitness News 4 in Albuquerque, New Mexico entitled 'New Mexico Students Re-Create Dinosaur History.' This news story aired statewide on November 24, 2014.

The news story highlights the Paleontology Program which teaches students about fossil preservation and how to safely extract fossils. In addition, the replication of fossils produced out of bronze through the Foundry Program at Mesalands, was included.

Community College Undergraduate Research Initiative (CCURI) Fall 2014 Colloquium

Ms. Gurtler presented information on the CCURI Fall 2014 Colloquium at Gaston College in North Carolina. Mesalands students Nikki Vazquez, Stephen Smith, and Sanda Garrett presented their research at this event.

Ms. Gurtler stated that this event is sponsored by the National Science Foundation (NSF) and BioLinks. In addition, several organizations assist the students in different areas, such as travel expenses, during their research.

Ms. Gurtler thanked Dr. Newsom and faculty for making it possible to attend events and afford students the opportunity to present their research.

Dr. Newsom informed the Board that he is proud to be part of CCURI and Mesalands is the only New Mexico Community College included in this elite group. Dr. Newsom thanked Ms. Gurtler for championing CCURI for Mesalands.

Online Schools Center Article '30 Degrees That Will Get You Dirty'

Ms. Kimberly Hanna, Director of Public Relations, presented the Online Schools Center Article '30 Degrees That Will Get You Dirty' which was on the PR newswire on 50 different websites across the nation. The article promotes the College's Paleontology Program which provides hands-on experience for its students.

Ms. Hanna presented the Board with information that the College was also highlighted in another article entitled '50 Most Affordable Community Colleges' in which Mesalands ranked seventh. Ms. Hanna indicated that the colleges selected and ranked are based on a combination of low average in-state tuition which is \$1,152 and high rates of financial aid which is 47% for Mesalands.

Ms. Hanna stated that other New Mexico colleges included are as follows:

- Luna Community College, Las Vegas, #25
- New Mexico Junior College, Hobbs, #41
- Central New Mexico Community College, Albuquerque, #48

Dr. Newsom indicated that also listed in this article was Amarillo College at #27.

Dr. Newsom shared an article that was in a USA Weekend publication that mentioned the Dinosaur Museum and Tucumcari in a section entitled 'Travel: Route 66.'

Dr. Newsom stated that these publications have been unsolicited but because of Ms. Hanna's efforts in getting national press and attention, the College has benefitted from stories/articles such as these.

Miscellaneous

Dr. Newsom provided updates on the following miscellaneous items:

- Integrated Postsecondary Education Data System (IPEDS)
 - ❖ This report was received which contains data on graduation rates, student persistence, and performance metrics
 - ❖ Mesalands is number five out of 28 in the state of New Mexico among all public colleges/universities
 - ❖ Mesalands awarded a total of 232 degrees/certificates last year
- New Mexico National Guard
 - ❖ Dr. Newsom stated that he has once again contacted someone at the New Mexico National Guard in an effort to reinvigorate the partnership with the armory to utilize space and keep it in Tucumcari
- Washington, DC Meetings
 - ❖ Dr. Newsom stated tht Ms. Chavez has begun arranging meetings with representatives in February in Washington, DC
- Lighting of the Courtyard
 - ❖ There were approximately 125 in attendance at this event
 - ❖ Books were distributed to the young attendees
- Enrollment
 - ❖ Dr. Newsom informed the Board that the fall enrollment numbers are up
- Administrative Holiday Breakfast
 - ❖ This event is scheduled for Thursday, December 18 at 7:00 am and will be held in the Great Room
 - ❖ Dr. Newsom and his elves will be cooking the breakfast
- Tasting Tea
 - ❖ This event is sponsored by the We Care Committee and will be held on Wednesday, December 17 at 3:00 p.m.
 - ❖ This is a time for staff to share their favorite dishes
 - ❖ This is not open to the public, only the College community

Academic Affairs

No reports were presented.

Student Affairs

Native American Club Semester Report

Dr. Kennedy thanked Ms. Angel Kitcheyan for reinvigorating the Native American Club this semester.

Ms. Kitcheyan presented a Native American Club Semester Report to the Board. She informed the Board that this club, which meets weekly, promotes increased awareness to the students and membership is open to anyone. Funds for travel have been raised through fundraising efforts which included a raffle.

Ms. Kitcheyan informed the Board that some students attended the 1st Annual 2014 New Mexico Leadership Empowerment Alliance Development for Students (LEADS) Conference on November 7 – 8, 2014. The title of the program was 'Unifying and Building Elite Voices for our Native Student Leaders.' LEADS is a collaborative effort between several New Mexico colleges.

Ms. Kitcheyan indicated that Native American Heritage Day was held on November 18, 2014 and Indian tacos were served to 80 individuals; a presentation was given by Mr. Thomas Begay, Navajo Code Talker with approximately 150 in attendance; and the movie 'Windtalkers' was shown with 27 attending.

Dr. Newsom added that the code talker presentation was great for the College staff as well as the community and was well attended. There were some individuals that indicated they were unaware of this event. Dr. Newsom stated that he felt the event was very well advertised.

Administrative Affairs

Monthly Finance Report, November 2014 – ACTION

Ms. Amanda Hammer, Director of Business and Auxiliary Services, presented the Monthly Finance Report for November 2014 for approval.

ACTION – Mr. Sandoval moved to approve the Monthly Finance Report for November 2014 as presented. The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

EXECUTIVE SESSION – ACTION

ACTION – Ms. Estrada moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

RECONVENE FROM EXECUTIVE SESSION – ACTION

ACTION – Ms. Stephenson moved that the Board Reconvene from Executive Session. Dr. Newsom added that the Executive Session was limited to discussions as stipulated

above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Estrada. A roll call vote was taken with all members present voting yes. The motion carried.

ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION

No action at this time.

NEW BUSINESS

No new business was conducted.

CORRESPONDENCE AND INFORMATIONAL ITEMS

A thank you letter to Mesalands Community College/Dr. Newsom from Mr. Eugene J. Ross was presented.

A thank you letter to Dr. Newsom from Eastern New Mexico Educational Resource Center (ENMERC), Mr. Scott McMath and Mr. Paul Benoit, was presented.

Important dates were presented which are: Administrative Holiday Breakfast, 7:00 – 8:30, December 18, 2014, Great Room; Holiday Break, College closed, December 22, 2014 – January 2, 2015; Martin Luther King, Jr. Day, College closed, January 19, 2015; Legislative Session Opening Day, January 20, 2014, 12:00 p.m.; Mesalands Community College Board Election, March 3, 2015; and Legislative Session Ends, March 21, 2015, 12:00 p.m.

The Board of Trustees 12-month calendar was presented.

The Board of Trustees Annual Calendar of Reports was presented.

The following minutes were presented:

- Student Affairs Division Meeting minutes dated November 19, 2014
- Academic Affairs Division Meeting minutes dated November 19, 2014
- Administrative Affairs Division Meeting minutes dated November 20, 2014

The Selected Professional Development Activities for November 2014 were presented.

ANNOUNCEMENTS

Dr. Newsom informed the Board that he plans to be in Santa Fe the first week of the Legislation Session and possibly longer.

Dr. Newsom announced that the Board Retreat/Work Session, to work on the Mission Statement, will be held at 3:30 p.m. prior to the Regular Board Meeting on Tuesday, January 13, 2015.

Tuesday, January 13, 2015, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room G606.

ADJOURNMENT

Mr. Moore stated that there was no further business and the meeting was adjourned. The meeting adjourned at 6:52 p.m.

J. Bronson Moore
Chair

James Streetman
Secretary/Clerk