

**MESALANDS COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING**

**October 17, 2017**

The Mesalands Community College Board of Trustees met in regular session on Tuesday, October 17, 2017 at 5:30 p.m. in Room A214.

**CALL TO ORDER**

Mr. Moore, Chair, called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE  
SALUTE TO NEW MEXICO FLAG**

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

**ROLL CALL**

The following members were present: Mr. Bronson Moore, Mr. James Streetman, Mr. Jimmy Sandoval, and Ms. Teresa Stephenson.

The following member was not present: Ms. Liz Estrada.

**LIST OF ACTION ITEMS**

- 1) Approval of Agenda
- 2) Approval of Consent Agenda
- 3) Approval of Monthly Finance Report, September 2017
- 4) Approval of Executive Session
- 5) Approval of Reconvene from Executive Session
- 6) Approval of Action, if needed, based on Executive Session

**APPROVAL OF AGENDA – ACTION**

**ACTION** – Mr. Streetman moved to approve the agenda as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

**COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA**

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

## **GOOD NEWS**

Dr. Newsom distributed copies of the October Mesalands Rodeo Program and reported that this year's rodeo was a great event and the most successful from a financial standpoint. The program was chock-full of advertisements which brought in almost \$11,000 in sponsorships compared to about \$2,000 in sponsorships last year. The total this year does include some in-kind services and with the addition of gate receipts brought the total to approximately \$13,000. Dr. Newsom thanked Ms. Kim Hanna, Coach Matt Hughes, and everyone for their great effort.

## **APPROVAL OF CONSENT AGENDA – ACTION**

Dr. Newsom stated that the Consent Agenda includes three new hires as listed on the agenda along with bios for each. Dr. Newsom introduced Mr. Phillip Gaida who was in attendance at the meeting. Dr. Newsom indicated that Mr. Gaida comes to Mesalands from Alaska but is a native Texan and also worked at University of Texas Southwestern Medical Center.

**ACTION** – Mr. Streetman moved to approve Item V.A.1 Regular Board Meeting Minutes dated September 12, 2017 and V.B.1 Contract Confirmations for Mr. Yousif Del Valle, Fine Art Faculty/Fine Art Studio Coordinator, effective September 5, 2017, Mr. Phillip Gaida, Director of Technology, effective October 2, 2017, and Mr. Marshall Graham, Evening Coordinator, effective October 5, 2017 as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

## **CHAIRPERSON'S REPORTS**

Mr. Moore stated that he did not have anything to report at this time.

## **REPORTS**

### **President's**

#### Miscellaneous

Dr. Newsom provided updates on the following miscellaneous items:

- Enrollment
  - ❖ Currently, for the fall, there are 975 students versus 822, up 153 year-over-year
  - ❖ Last year finished at a count of 852 reflecting an increase of 123 students
  - ❖ Registered credits are at 6,106 versus 6,057, up 49, (12.2%) for the semester
  - ❖ Two more Granite classes with about 25 students, could get close to 1,000 total
  - ❖ Since fall 2013, up almost 39% to now
  - ❖ Enrolment continues to improve – thanks to everyone as this is a team effort
- Construction
  - ❖ All panels on Building 'D' roof are in place, some seam work and gutter work needed

- ❖ Additional electrical work needed
- ❖ Working on punch list
- ❖ Nearing completion – about two weeks or so
- ❖ Balance left on the project may allow for some excavation work around the foundry building
- Stampede Village
  - ❖ The property was turned over to the College by the landlord about two weeks ago
  - ❖ All necessary work has been done
  - ❖ Tours are scheduled for this Thursday and Friday for faculty/staff/students
- Next Construction Project
  - ❖ In the process of doing an RFP
  - ❖ Are looking at whether going CES route again or putting out to bid
- Audit
  - ❖ Field work has been completed
  - ❖ Working on gathering some information remotely
  - ❖ On track to complete and submit by the November 1, 2017 deadline
- Rodeo
  - ❖ A total of 155 athletes participated
  - ❖ Pay through gate had 183 on Friday and 293 on Saturday, up from last year about 100 (both nights combined)
  - ❖ A special tribute was prepared to honor Koly Ray Spears, Mesalands Wind Energy Technology graduate, who was in a car accident last year
- National Fossil Day
  - ❖ Admission was free to Mesalands Dinosaur Museum which was held this past Friday and Saturday with 70 and 186, respectively, in attendance
  - ❖ This was a record attendance
- College Honor
  - ❖ Mesalands was recognized as one of the 50 most affordable colleges and ranked #5 in that announcement
- Banners
  - ❖ Banners were ordered today to be placed on some light posts along the Boulevard
  - ❖ The City gave Mesalands permission to install them on different light posts
  - ❖ One will be ordered with the Stampede Village logo
  - ❖ Another may be ordered to put at the NAWRTC parking lot (featuring both the College and NAWRTC logos) as it has come to the attention of the marketing committee that the association between Mesalands and NAWRTC is not communicated clearly
- Memorandum of Understanding (MOU)
  - ❖ Between Mesalands and New Mexico Corrections Department (NMCD) to loan some Mesalands equipment to NMCD for diesel auto classes
  - ❖ Maintenance and upkeep will be NMCD's responsibility and liability
  - ❖ In review process by NMCD
  - ❖ Dr. Newsom thanked Ms. Gillard for working on this

## **Academic Affairs**

Ms. Gillard reported that the women's prison facility had been split between Grants and Springer and Mesalands received approval for accreditation in order to continue offering degrees/certificates at both facilities.

Ms. Gillard informed the Board that an MOU draft is in place for the prison division of the CYFD to start diagnostic centers in both Albuquerque and Las Cruces.

## **Student Affairs**

Dr. Kennedy stated that October has been very busy with a lot of programs.

Dr. Newsom mentioned that Dr. Kennedy, after trying for several years, was able to once again acquire use of the lanes at the bowling alley. Dr. Newsom stated that the College pays to rent the lanes, as well as, pays for tickets to the movie theater but students purchase their own food and having these events for students to attend also supports the community businesses.

## **Administrative Affairs**

### Monthly Finance Report, September 2017 – **ACTION**

Dr. Newsom presented the Monthly Finance Report for September 2017 for approval.

**ACTION** – Mr. Streetman moved to approve the Monthly Finance Report for September 2017 as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

### **EXECUTIVE SESSION – ACTION**

**ACTION** – Mr. Streetman moved that the Board enter into Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

### **RECONVENE FROM EXECUTIVE SESSION – ACTION**

**ACTION** – Ms. Stephenson moved that the Board Reconvene from Executive Session which was limited to discussions as stipulated above for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8). The motion was seconded by Mr. Streetman. A roll call vote was taken with all members present voting yes. The motion carried.

**ACTION, IF NEEDED, BASED ON EXECUTIVE SESSION – ACTION**

**ACTION**

No action was taken at this time.

**NEW BUSINESS**

No new business was conducted.

**CORRESPONDENCE**

A thank you letter to Kim Hanna and Directors from Renee Rinestine, Director, Nara Visa Cowboy Gathering was presented.

**INFORMATIONAL ITEMS**

Important dates were presented which are: Student Fall Break, no classes, November 20 – 21, 2017; Thanksgiving Break, College closed, November 22 – 24, 2017; and Holiday Break, College closed, December 18, 2017 – January 1, 2018.

The Board of Trustees 12-month calendar was presented.

The Board of Trustees Annual Calendar of Reports was presented.

The following minutes were presented:

- Student Affairs Division Meeting minutes dated September 21, 2017

The Selected Professional Development Activities for September 2017 were presented.

**ANNOUNCEMENTS**

Tuesday, November 7, 2017, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m., Room A214

**ADJOURN**

Mr. Moore stated that there was no further business and the meeting was adjourned. The meeting adjourned at 6:10 p.m.

[signature on original]

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J. Bronson Moore  
Chair

[signature on original]

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Liz Estrada  
Secretary/Clerk