

**MESALANDS COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
Building A, Room 214  
Wednesday, November 15, 2023  
5:30 p.m.**

**MEETING AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda (Exhibit 1) – **ACTION**
- V. Comments by the public on items on this agenda  
As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak regarding the agenda must register prior to the meeting and their comments are limited to five (5) minutes.
- VI. Approval of Consent Agenda
  - A. Approval of Minutes
    - 1. Regular Board Meeting, October 17, 2023 (Exhibit 2) – **ACTION**
- VII. Chairperson's Report – Mr. Richard Primrose
- VIII. Reports
  - A. President's Report - Dr. Allen Moss, Interim President (Exhibit 3)
    - 1. New Mexico Higher Education Department (NMHED) Quarterly Financial Actions Report (Exhibit 4) – **ACTION**
    - 2. Change Board Meeting in March to the 12<sup>th</sup> instead of the 19<sup>th</sup> – **ACTION**
    - 3. October Financial Report (Companion Exhibit 1) – **ACTION**
    - 4. Administrative Handbook (Companion Exhibit 2) – **ACTION**
    - 5. Personnel Handbook (Companion Exhibit 3) – **ACTION**
  - B. Academic Affairs - Mr. Joel Kiser, Vice President of Academic Affairs
    - 1. Change Annual Calendar of Reports – Change Academic Calendar Approval to January instead of February (Exhibit 5) – **ACTION**

2. Dr. Denise Hackett, Executive Director of Institutional Research and Accreditation – Report on HLC
- C. Student Affairs – Mr. Josh McVey, Vice President of Student Affairs
1. Annual Enrollment Management Report - (Exhibit 6)
  2. Ms. Jessica Gonzales, Executive Director of Admissions and Financial Aid Annual Financial Aid Award Report – (Exhibit 7)
- D. Administrative Affairs
- Mr. Mark Martinez, Executive Director of Operations and Procurement
- E. Reports from Shared Governing Senates
- Faculty Senate President – Ms. Janet Griffiths
  - Staff Senate President – Mr. Dean Garcia
- IX. Executive Session - **ACTION**
- A. Executive Session for limited personnel matters as allowed for in NMSA 1978, Section 10-15-1 (H) (2), for litigation as allowed for in NMSA 1978, Section 10-15-1 (H) (7), and for real property and water rights as allowed for in NMSA 1978, Section 10-15-1 (H) (8)
- X. Reconvene from Executive Session – **ACTION**
- XI. Action, if needed, based on Executive Session – **ACTION**
- XII. Correspondence
- XIII. Informational Items
- A. Board of Trustees – 12 Month Calendar..... (Exhibit 8)
  - B. Board of Trustees Annual Calendar of Reports..... (Exhibit 9)
- XIV. Announcements
- A. Tuesday, December 12, 2023, Mesalands Community College Board of Trustees Regular Board Meeting, 5:30 p.m.
- XV. Adjournment – **ACTION**