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MESALANDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE BOARD RETREAT

April 20, 2016

The Mesalands Community College Board of Trustees met for a Board Retreat on Wednesday, April 20, 2016 at 4:00 p.m. in Room A214.

CALL TO ORDER

Mr. Bronson Moore, Chair, called the Board Retreat to order at 4:00 p.m.

PLEDGE OF ALEGIANCE
SALUTE TO NEW MEXICO FLAG

The Pledge of Allegiance was recited and the New Mexico Flag was saluted.

ROLL CALL

The following members were present: Mr. Bronson Moore, Mr. James Streetman, Ms. Liz Estrada, and Ms. Teresa Stephenson.

The following member was not present: Mr. Jimmy Sandoval.

LIST OF ACTION ITEMS

1) Approval of Agenda
2) Approval of FY 2016-2017 Budget Presentation

APPROVAL OF AGENDA – ACTION

ACTION – Ms. Estrada moved to approve the agenda as presented. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

COMMENTS BY THE PUBLIC ON ITEMS ON THIS AGENDA

As per Board Policy 2.3 Procedures for Addressing the Board: Any person wishing to speak to the agenda must register prior to the meeting and their comments are limited to five (5) minutes.

No public comments were made.

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BOARD RETREAT

FY 2016-2017 Budget Presentation – **ACTION**

Dr. Newsom presented and discussed the FY 2016-2017 Budget Presentation and distributed a breakdown of the budget revenues and expenditures. Dr. Newsom indicated he would discuss tuition and fee increases later during this presentation, as the Board is responsible for setting tuition and fees for Mesalands.

Dr. Newsom informed the Board that the 2015-2016 Strategic Priorities are tied into the 2016-2017 Budget proposal. Several areas of the budget discussed include: revenues, restricted and unrestricted (budget vs. actual and budget vs. budget); percentages down for both general state and state appropriations; amount of tuition and fees revenue that is down; local tax levy; expenditures; and capital state appropriations, as well as, a budget overview. The budget overview reflects: the state appropriations; student aid, grants, and stipends; tuition and fees; total revenue; and total expenditures. The overview also indicates that this is a balanced budget with no tuition increase and no salary increase but a 3% benefit increase due to rising health care costs.

Dr. Newsom reviewed tuition and fee increase scenarios and New Mexico tuition rates for 2016, included in his budget presentation. Upon discussion, which included concerns about not increasing tuition and fees which will affect the budget and proposing a flat fee, Dr. Newsom recommended that the Board increase tuition at this time and allow Executive Cabinet additional time to review and analyze the structure of fees. Mr. Streetman indicated that the fees need to be on track by September and Dr. Newsom stated that upon further review and consideration by Executive Cabinet, the Board will be presented with a proposed fee increase/change at the next Board of Trustees Meeting. Ms. Hammer stated that the Board needs to stipulate the effective date in their motion to approve any tuition increases and suggested 'with fall registration' be included in the motion/approval.

Mr. Streetman requested that Board of Trustees' travel budget be removed and any travel by a Board Member, for an emergency only, require Board approval.

Dr. Newsom reported that a new position will be pursued for a half-time grant writer and a half-time foundation manager at a salary of $44,000. The salary will be paid through the foundation and the college, each paying half.

Dr. Newsom stated that the Board would take action on the FY 2016-2017 Budget at the Regular Board Meeting, scheduled to begin at 5:30 p.m., following this retreat today. Upon approval of the budget and BAR, the budget will be cleaned up prior to presenting to the State, which is due to them on May 2, 2016.

Dr. Newsom thanked Executive Cabinet for their assistance in presenting a balanced budget.

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ACTION – Mr. Streetman moved that the budget be presented to the full Board at the next regular meeting to include the tuition increases of $5 per credit hour for in-state tuition and $8 per credit hour for out-of-state tuition bringing those new rates to $55 and $99, respectively. The motion was seconded by Ms. Stephenson. A roll call vote was taken with all members present voting yes. The motion carried.

Miscellaneous

No presentations were made at this time.

ADJOURNMENT

Mr. Moore stated that there was no further business and the Board Retreat adjourned. Board Retreat adjourned at 5:10 p.m.

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Bronson Moore	James P. Streetman
Chair	Secretary