



Dependent Verification Worksheet

Dep - V5 2013-2014

Financial Aid signature required

Please read the entire form, complete ALL sections, attach the requested documentation, sign the form, and return to the Financial Aid Office. By law, Mesalands Community College (MCC) has the right to request this information before awarding financial aid. If there are differences between the information submitted and your Free Application for Federal Student Aid (FAFSA) the school will make the necessary changes. **Incomplete worksheets and documentation will cause delays in processing your financial aid. No determination of aid eligibility can be made until all documents are received and reviewed.**

Part 1. Student Information:

First Name:	Last Name:	Student ID:
Address:		Date of Birth:
City, State, Zip:		Phone:
Mesalands E-mail address: _____@mesalands.net		

Part 2. Student & Parent Tax Information:

Completing the FAFSA requires using tax information - either paper forms or the automatic IRS Data Retrieval system. If the IRS Data Retrieval Option was used and you made no changes to your FAFSA move to question 1.

If you and/or your parents did not use the IRS Data Retrieval Option go to www.fafsa.gov and update the FAFSA using the IRS service. After you complete this step check the appropriate line below.

If you and/or your parents did not or could not use the IRS Data Retrieval option you must provide our office with a copy of tax return transcripts. Tax return transcripts can take two or more weeks to arrive. Your 2012 tax return transcripts may be ordered by calling (800) 908-9946 or online at www.irs.gov. Other tax forms will NOT be accepted.

STUDENT: Mark the line that best applies. Follow the instructions. Attach documents if required.

1. Did the student file a 2012 federal tax return? YES _____ If "yes," go to 1.a.
NO _____ If "no," skip to question 1.b.
- 1.a. Did the student use the IRS Data Retrieval option to complete or update the FAFSA?
YES _____ If "yes," go to question 2 in the parents section.
NO _____ If "no," attach a copy of the IRS tax return transcript (see directions above) and go to question 2 in the parents section.
- 1.b. Even if the student did not file a tax return, did the student work at all or earn any income in 2012?
YES _____ If "yes," fill in the box below and attach all W2 forms.
NO _____ If "no," go to parents section.

Name of employers in 2012	Total amount earned in 2012	Is W2 Attached?	
1.	\$	Yes	No
2.	\$	Yes	No
3.	\$	Yes	No

PARENT(S): Mark the line that best applies. Follow the instructions. Attach documents if required.

2. Did the parent(s) file a 2012 federal tax return? YES _____ If "yes," go to 2.a.
NO _____ If "no," skip to question 2.b.
- 2.a. Did the parent(s) use the IRS Data Retrieval option to complete or update the FAFSA?
YES _____ If "yes," go to Part 3.
NO _____ If "no," attach a copy of the IRS tax return transcript (see directions above) and go to Part 3.
- 2.b. Even if the parent(s) did not file a tax return, did the parent(s) work at all or earn any income in 2012?
YES _____ If "yes," fill in the box below and attach all W2 forms.
NO _____ If "no," go to Part 3.

Name of employers in 2012	Total amount earned in 2012	Is W2 Attached?	
1.	\$	Yes	No
2.	\$	Yes	No
3.	\$	Yes	No
4.	\$	Yes	No

Part 3. Family Information:

List the persons in your parent's household in the chart below. Include the following:

1. Yourself, even if you don't live with your parents (i.e. - living in an apartment, with friends, etc.).
2. Your parent(s) in the household, including your stepparent.
3. Your parents' other children if your parents will provide more than half of the other children's' support from July 1, 2012 to June 30, 2013.
4. Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half their support from July 1, 2013 to June 30, 2014.

Also, identify the name of the college for any family member (except your parents) who will be attending college between July 1, 2012 and June 30, 2013 and will be enrolled at least half-time (6 or more credit hours) in a degree or certificate program. If you need more space add a separate page.

First and Last Name*	Age	Relationship	Name of College in 2013-2014**	Enrolled at least 1/2 time
<i>Example: Martha Jones</i>	19	Sister	Fort Lewis	Yes
1. (Student):		SELF		
2.				
3.				
4.				
5.				
6.				

*Proof of financial support may be requested.

**Proof of enrollment in 2013-2014 may be requested.

Part 4. Additional Information:

A. SNAP (Food Stamps) received in 2011 and/or 2012

Did anyone listed in your household in Part 3 above receive Supplemental Nutrition Assistance Program (SNAP) benefits (formerly Food Stamps) in 2011 and/or 2012?

YES _____

If "yes," and we have reason to believe that the information is inaccurate we will require documentation from the agency that issued the SNAP benefits in 2011 and/or 2012.

NO _____

B. Child Support Paid in 2012

On your FAFSA, you indicated that one or both of your parents paid child support in 2012. Please answer the following question

1. Did one of your parents listed in Part 3 pay child support in 2012? YES _____ If "yes," you MUST answer 2-5.
NO _____ If "no," skip to Part 5.

2. Write the TOTAL amount actually paid in all of 2012*: \$ _____

3. Name of person who paid child support in 2012: _____

4. Name the person to whom child support was paid: _____

5. List the children for whom the child support is intended: _____

**If the figure differs from what was reported on the FAFSA further documentation (cancelled checks, legal documents, etc.) may be requested.*

Part 5. Student's Proof of High School Completion:

The school must have documentation the student completed high school or its accepted equivalent.

1. Did you previously submit documentation of high school, home school, or GED completion to MCC?

YES _____ If 'yes,' initial the statement below.

Student initials: _____ I previously submitted a copy of my official high school transcript, GED or homeschool credential to MCC. If, upon review, this document is not sufficient I will submit additional required documentation.

NO _____ If 'no' go to the list below and **SELECT ONLY ONE** of the following choices, **CHECK** the line, and **ATTACH A COPY** of the form.

_____ Final official high school transcript showing graduation date

_____ GED certification

_____ An acceptable homeschool completion credential meeting New Mexico and MCC requirements

If you cannot provide one of these documents please contact the Financial Aid Office.

