

# Student Services

## Student Orientation

Students who have applied for admission are invited to attend an orientation session at the beginning of the fall and spring semesters. Students are provided with a substantial amount of information regarding registration, available services, policies, student organizations, and other student information. This orientation is provided as a way of keeping students informed and encouraging them to become involved in campus life.

## RODEO PARENT ORIENTATION

Rodeo students and their parents are invited to attend an orientation during the summer to complete admissions documents and other paperwork necessary for participation in the Rodeo Program. Applications for membership to the National Intercollegiate Rodeo Association (NIRA) are completed. Students may reserve horse stalls and tack rooms. Parents and students have the opportunity to meet with key College staff. The Federal Educational Rights and Privacy Act (FERPA) is discussed.

## STUDENT INFORMATION SYSTEM

The Student Information System (SIS) consists of TV monitors in all College buildings and is used to convey important and timely information to students. Postings are approved by the Dean of Student Services.

## Collegiate Advising

### ACADEMIC ADVISING

Mesalands Community College realizes the importance of decisions students make which affect their educational pursuits. A counselor is available to assist students in making decisions involving personal matters related to their education, assessments, skill levels, educational planning, transfer options, and career planning.

The counselor can assist students with resolving problems and finding alternative solutions. The academic adviser can provide referrals on study skills, tutoring, stress, and adjusting to college life. These services are provided to full-time, part-time and potential students.

### FACULTY ADVISING

Although some entering students may be relatively sure about their career goals, a number of others need assistance

in developing educational plans. Therefore, one of the first steps Mesalands Community College implements after admission is designating a faculty adviser for each student through the Office of Enrollment Management.

Faculty advisers assist both new and returning students in choosing classes and designing degree plans. In addition, Student Services staff are available to provide assistance and support if students need career information, testing, etc. All students are ultimately responsible for decisions regarding their own course selections and degree plans.

## Emergency Alert System

In the event of on-campus emergencies, the College utilizes a variety of technologies to notify students and staff of the emergency and to advise them as to what actions to take.

Emergency alerts are displayed on the Student Information System screens and messages are put on campus voice mail and phone intercoms. Also, emergency alerts are sent to students' email addresses and text messages are sent to students' cell phones. Students should register to receive emergency emails and text messages at Student Services at the beginning of each semester.

## Student Governance

### CAMPUS STUDENT GOVERNANCE

Students at Mesalands Community College are encouraged to voice their opinions on issues and matters of general interest to the student body. Students have the opportunity to participate in governance by joining Student Senate. The president of Student Senate is also a member of the Student Affairs Committee. Students interested in active involvement should contact a Student Services staff member.

Student Senate is open to all students at Mesalands Community College. One of the goals of Student Senate is to assume the responsibilities of participatory governance in a joint effort among students, faculty, staff, and administration.

### THE STUDENT AFFAIRS COMMITTEE

The Student Affairs Committee acts as a liaison between the students as a whole and the institution concerning questions, ideas, and needs. One of its functions is to make recommendations to the Dean of Student Services regarding student life.

## Student Organizations, Activities and Sports

In addition to Student Senate, there are several other student organizations:

### ORGANIZATIONS

**Astronomy Club** is for all students interested in astronomy. Students meet to discuss upcoming astronomy events. The club sponsors several fundraisers each year. Money earned is used to send members to observatories and to purchase equipment for the club.

**Chess Club** is open to all students at any level of playing ability who have a strong interest in the game of chess. The purpose of the club is to promote the game of chess within the College and the community, as well as to provide the opportunity for all to learn and/or improve their playing strategies.

**Chi Alpha/College Christian Fellowship** promotes the spiritual life of the students of Mesalands Community College by providing opportunities for worship, fellowship, discipleship, witness, and prayer. Chi Alpha meets periodically in small and large gatherings. Students assume the planning and scheduling of all meetings and special events. Membership will include any interested students who are enrolled at Mesalands Community College. Chi Alpha is a non-discriminatory organization.

**GED Club** is for students enrolled in the Mesalands Community College GED Program. The club sponsors students in need of assistance with their testing fees.

**Mesalands Experienced Student Association (MESA)** is designed to provide support and advocacy to non-traditional students at Mesalands Community College. Membership is open to any Mesalands student who fulfills membership requirements (any undergraduate student who is 24 or older, or any student under 24 who considers him or herself a nontraditional student).

**Livestock Judging Club** offers students with an interest in livestock judging the opportunity to develop their skills and participate in various related events.

**Natural Sciences Club** provides an opportunity for students to gain knowledge of their surroundings. Innovative field trips and informative lectures with topics ranging from astronomy to paleontology are provided through the Natural Sciences Club. Hands-on experience is emphasized through cooperative work in the Mesalands Dinosaur Museum and Natural Science Laboratories where the scientific method is put to practical use. This organization provides students a chance to broaden their horizons and gives the community an opportunity to share in a culturally enriching experience.

**Phi Theta Kappa International Honor Society** membership is based on academic achievement. The Society offers students leadership opportunities, lifetime membership, opportunities for intellectual enrichment and personal development through scholarship, leadership, service and fellowship.

**Power Technology Club** is open to students enrolled in the Automotive and Diesel Technology programs. With goals of advancing diesel mechanics in the community and with industries in the state, the organization raises funds to provide scholarships, community service, and at least one major field trip to visit a major industrial site in New Mexico.

**Rodeo Club** offers students with an interest in rodeo the opportunity to develop their skills and participate in various rodeo events. The club attends and hosts rodeos, team roping competitions, and dances.

**SkillsUSA Club is open to students enrolled in an Occupational Education Program. “SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled work force. The SkillsUSA Club offers students an opportunity to develop their job and industry skills and participate in various related events.**

**Spanish Club** is for students taking Spanish as a foreign language and also for those who speak Spanish or are interested in Spanish culture. One of the long-term goals of the Spanish Club is to practice speaking Spanish by coordinating a trip to Mexico.

**Student Horseshoers Organization for Excellence (S.H.O.E.)** encourages students with an interest in horses, especially for those with an interest in horseshoeing, to participate in the club. S.H.O.E. is a member of the New Mexico Professional Horseshoers Association and is actively involved in national farrier associations. The club attends and hosts clinics, competitions, and certifications related to horseshoeing and horses, and also sponsors recreational activities.

**Students In Free Enterprise (S.I.F.E.)** is a nonprofit organization that gives students the tools to learn the free enterprise system in a real working situation. Guided by faculty advisors, who are named Sam M. Walton Free Enterprise Fellows in honor of the late Wal-Mart founder, S.I.F.E. teams establish a variety of community outreach programs that teach free enterprise. Help is given to budding entrepreneurs to get their plans off the ground and mentors are available for at-risk students, inspiring them to reach for their dreams.

## ACTIVITIES

**Intercollegiate Livestock Judging** is the newest event in intercollegiate competition at Mesalands Community College. Livestock judging is an academic activity, as well as an intercollegiate competitive activity. Livestock judging students will take courses to prepare them for competition and compete as a team at regional and national competitions against other two-year colleges. Students will spend time traveling as a class and competitive team. Students with a major or minor in agriculture are eligible to compete in national competitions.

## SPORTS

**Intercollegiate Rodeo** was introduced as Mesalands' first intercollegiate sport in the fall semester of 1998. The College is a member of the National Intercollegiate Rodeo Association and competes in the Grand Canyon Region rodeos, which include New Mexico and Arizona. The co-educational team competes in rodeos in the fall and spring. Students must meet national eligibility guidelines and be enrolled full-time in order to participate in the college rodeos throughout the region. The top athletes from the region compete in the College National Finals Rodeo in June each year.

**Intramural Sports** are currently being explored as the College attempts to meet the needs and interests of students at different levels. Each semester may include volleyball, basketball, and other sports as interest is expressed by the student body.

## Students with Special Needs

Mesalands Community College is committed to helping qualified students with special needs reach their goals. Students requesting special accommodations under the Americans with Disabilities Act must contact their instructor or Student Services staff who will advise them of the required process.

Documentation of disability and need for special accommodations must be provided by the student in order for a decision to be made concerning eligibility for the requested services. Approved accommodations will be implemented in a timely manner appropriate to the type of accommodation being requested.

For special accommodations information, contact the Dean of Student Services.

## Health Service

The College provides a list of physician referrals for student needs. In addition, the community hospital is avail-

able for emergencies 24 hours a day. Students interested in health insurance may obtain information from the Office of Student Services.

## Campus Centers of Student Life

The campus centers of student life are comprised of several areas in the Mesalands Community College main building: the student Commons area, the Educational Services Center, and the courtyard behind Building A.

Student Commons areas in Mesalands Community College's academic and technical buildings offer places where students meet, socialize, study together, eat, or just visit. The commons areas are designed to meet the immediate needs of students taking classes in a given building, and may provide television, magazines and newspapers, etc.

Vending machines and restrooms are nearby. Many campus-wide student meetings and receptions are held in the commons areas. After Mesalands Community College spring graduation ceremonies, families of graduates gather for an informal reception with refreshments in the commons area of Building A, or the courtyard, depending on the weather.



# Academic Services

## Library and Media Services

### HOURS OF OPERATION

Monday - Thursday 8:00 a.m. to 6:00 p.m.  
Friday 8:00 a.m. to 5:00 p.m.

The Library is located on the main campus in Building A. The Library conforms with the accessibility requirements of the Americans with Disabilities Act; study tables and computer stations are ADA compliant.

The mission of the Library is to provide a vital collection of materials to meet the needs of students, faculty and staff and to offer user-oriented library services which contribute to the growth and development of its patrons.

### SERVICES AND MATERIALS

The College Library offers a wide range of services and materials, including computers, Internet services, audio-visual materials, college catalogs, newspapers, magazines, map collection and reference books.

Special collections available in the Library include "Mesalands," "Southwest Literature," "Women's Studies," "Music Collection," "New Mexico," and "Small Business."

Tucumcari Public Library and Mesalands Community College and have joined in partnership (Tucumcari Library System [[www.youseemore.com/tucumcari](http://www.youseemore.com/tucumcari)]) allowing access to our holdings through the World Wide Web.

The College belongs to Amigos/OCLC First Search, a resource-sharing network serving more than 600 libraries in the Southwestern United States. Mesalands Community College is one of 55 libraries in New Mexico that are members.

First Search allows the College Library to have access to more than 77 databases with in-depth abstracting and indexing to more than 35,000 popular magazines, scholarly journals, encyclopedias, phone books, business directories, and financial reports through the World Wide Web. The Library also subscribes to other databases including CQ Researcher, Facts on File, and those available through the EBSCOhost platform.

Articles not held locally are available on most databases. Users can choose from a list of document delivery choices: online, email, fax, and mail from a variety of document suppliers. Also, Infotrac through the State Library gives Mesalands access to journals and newspa-

pers from 1999 to the present. Searches can be done by word, publication or by topics. Articles may include an abstract, full text and photos.

The Library has computer work stations with Internet access for students, faculty and staff. The Library is open to the public for in-library use of materials. A Library user must obtain a Student ID card in order to check out materials and to use the computers. You must be a currently enrolled student.

## Educational Services Center

The Educational Services Center is a multifaceted department that provides a broad spectrum of learning services and resources for all qualified learners. The center provides students with opportunities to develop or expand educational skills at a number of levels. This includes the most basic areas, such as literacy and citizenship, through post-graduation and career services.

### PRE-COLLEGIATE SERVICES

#### Adult Basic Education (ABE)

The ABE program offers a variety of services for building basic skills. The program offers free materials and instruction in the following areas:

**Literacy** -- A program designed to help people who cannot read or write the English language.

**Citizenship** -- To become a United States citizen, it is necessary to pass the Citizenship Test. Instruction is provided in government, United States history, citizenship requirements, citizen rights, conversational English, and basic reading and writing.

**English as a Second Language (ESL)** -- This program provides basic skills for improving spoken English. Students have access to basic, intermediate, or advanced classes to practice basic English. Students are offered basic reading, writing, and conversational skills.

**Career Guidance** -- Students are screened in an effort to determine basic career interests. Guidance is provided on careers, career information, educational opportunities, and employability trends. A primary focus is the selection of career interests.

#### General Education Development Testing Service (GED)

The General Education Development testing service offers students 16 years of age or older an opportunity to earn a high school diploma.

**Five Core Subject Areas** -- The curriculum consists of mathematics, literature, reading and writing, social studies, and science on a level comparable to what is required for a high school education.

**GED Testing Service** -- Students are pre-tested, using the Test of Adult Basic Education, in an effort to determine specific areas which will require review and work prior to beginning the curriculum. GED services are also extended to off-campus sites such as Clayton, New Mexico at the public library. Upon satisfactory completion of the GED the student is awarded a New Mexico high school diploma. Testing is provided monthly in Tucumcari and, as needed, in Clayton.

**GED Presidential Scholarship** -- Individuals who pass the GED are eligible for the Presidential GED Scholarship, covering tuition up to 15 credit hours, to attend Mesalands Community College the semester following the successful completion of the exam. Students must complete a Free Application for Student Aid (FAFSA) and in the event that he or she is eligible to receive the Federal Pell Grant, the Presidential Scholarship will be used to supplement Federal funding up to the cost of tuition and fees.

### **Pre-Collegiate Studies**

Pre-Collegiate Studies courses are offered at an introductory level to help students improve their academic abilities to succeed in college-level courses. The primary goal of Pre-Collegiate Studies is to help students acquire the skills and aptitude necessary for college success.

Placement in Pre-Collegiate Studies courses will be determined by scores on the Success Assessment/Placement Test. A student must have a grade of "C" or better in the Pre-Collegiate Studies course in order to qualify for enrollment in the next sequential class in that subject.

Students testing into any pre-collegiate level courses must take at least one pre-collegiate level course per semester. Additionally, students testing into pre-collegiate reading must take reading their first semester.

**Basic Grammar and Usage** (ENG 099) -- Basic grammar offers intensive instruction in capitalization and punctuation, grammar and usage. ENG 099 PLATO lab accompanies this course.

**Basic Writing Skills** (ENG 100) -- This course places emphasis on writing well-developed, grammatically correct essays.

**General Math** (MATH 099) -- Beginning level course includes operations with whole numbers, fractions,

mixed numbers, decimals, ratios and percents. MATH 099 ATP lab accompanies this course.

**Pre-Algebra** (MATH 100) -- Pre-Algebra is designed to review operations on fractions and decimals, and introduce students to elementary algebra.

**Fundamentals of Reading and Vocabulary Development** (RED 099) -- This course is designed to develop vocabulary skills and fundamental reading skills. RED 099 PLATO lab accompanies this course.

**Basic Reading Skills** (RED 100) -- This course is designed to improve reading skills and provides the student with reading practice and critical thinking skills.

### **COLLEGE SUCCESS SERVICES**

Mesalands Community College is dedicated in helping students succeed with their college endeavors. The Educational Services Center assists in providing the following services:

**Success Workshops** -- Various workshops are provided each semester for the students' enrichment. Topics include note-taking skills, academic success strategies, time management and others.

**Individual Instruction** -- Individual instruction is available in the Educational Services Center. Students can speak with anyone of the staff members to arrange a schedule.

**Study Skills** -- A variety of individual instructional methods on study skills are available. Audio-visual materials, software programs, and individual assistance are available for student use in the Educational Services Center.

**Peer Tutoring** -- Peer tutoring is available each semester. Hours are posted in the Educational Services Center. Peer tutoring provides students with additional help in specific subject areas offered through the Pre-Collegiate program. Peer tutors are qualified individuals who have progressed through their studies and are willing to help fellow students. Computer software and other learning aids are available for some programs.

**Mentoring** -- Returning students are matched with new students and provide informal support and guidance.

**Self-Paced Programs** -- Self-paced programs, which are available in a number of areas, consist of computer software, audio-visual materials, learning aids, and textbooks.

**PLATO Software** -- PLATO is a computer-assisted software that incorporates effective instructional strategies

for skills development, including critical thinking skills, necessary to function effectively in today's educational system. Instruction areas include the following:

- Communications • Computer Awareness •
- English • Reading • Mathematics • Life Skills •
- Work Skills • Technical Skills •
- Social Studies • Science

**Testing Services** -- Testing services are available to students in the Educational Services Center. The center provides scheduled standardized testing in the following areas:

ACT COMPASS Placement Test  
College Level Examination Program (CLEP)  
College Assessment of Academic Proficiency (CAAP)  
General Education Development exam (GED)  
Test of Adult Basic Education (TABE)

**Special Testing** -- In addition, testing accommodations are available for challenged students with special needs by contacting the Educational Services Center to schedule an exam. Verification must be on file in the Office of Student Services prior to scheduling of the exam.

**Make-up Exams** -- Students may take make-up exams through the Educational Services Center with instructor approval.

**Intervention Support** -- Intervention support takes place when individual faculty members or advising staff feel that the student is in need of additional assistance in academics, basic skill building, or other related areas.

**Faculty/Adviser Referral** -- Referrals are initiated by faculty members or Student Services personnel in order to facilitate contact with a student who may need assistance in his/her class work.

## CAREER CENTER SERVICES

### Guidance

The Career Center is located in the Educational Services Center and is open Monday, Wednesday and Friday, 8:00 a.m. to 5:00 p.m., Tuesday and Thursday from 8:00 a.m. to 8:00 p.m. The Career Center is staffed by Student Services personnel to assist students in career choices, prospects, trends, and educational requirements.

The Career Center staff works actively with students and groups to assist them in finding employment and investigating areas of interest as possible career choices. Access to a number of resources is available to students to investigate career and educational opportunities, to develop job-seeking skills, and to learn how to compete for jobs.

## Resources

The Career Center contains resources for students seeking information on job search skills, the labor market, employment trends, or educational programs. Computers are available with multimedia career software for career exploration and resume preparation. Career assessment is available through a state-of-the-art software program. This assessment instrument provides a number of career inventories for student use, and it allows students to identify their career interests by taking a self-guided interest/skills inventory. Specific job descriptions are available for most jobs in the United States. After a student determines his or her specific career interests, a list of information on colleges and other programs offering training in those fields is provided.

Students may select career interest videos from a library of more than 200 titles. Reference books are available on topics such as job retention, labor market trends, interviewing skills, resume writing, and transitioning assistance. In addition, employer data files and job postings are maintained for students needing job placement assistance.

## Computer Services

Mesalands Community College maintains six networked computer locations for students to use while learning practical applications of techniques taught in the classroom. These systems are in two computer classrooms, the Science Laboratory, the Wind Energy Technology classroom, the Library, and the Educational Services Center. The labs also provide students with the ability to stay in practice with the application packages even after they have completed the course.

These locations provide state-of-the-art computers with high speed Internet access via a T-1 line. In addition, all computers are equipped with current word processing, graphics, spreadsheet, database, and office systems software, which are utilized by business and industry.

Each computer can print to a laser printer which is also networked and can be accessed by any computer on campus. In addition, instructional support is provided by means of a video projection system that projects the instructor's computer screen movements on a large screen. Students may see instructional commands as they are demonstrated and the learning process is thus enhanced.

The Library features three computer sites for student research. Each can print to a laser printer and has high-speed Internet access via a T-1 line. In addition, access to a wide variety of periodicals is available via the Internet.

## High School Students

### DUAL ENROLLMENT

Mesalands Community College works with eight area school districts to dually enroll students in high school and college.

Qualified juniors and seniors attending these high schools can dually enroll in general education or technical courses for college credit at Mesalands Community College while also earning credit for high school graduation requirements.

### SUMMER JUMP START PROGRAM

Mesalands Community College offers a variety of transferable, general education courses each summer. Qualifying high school students may enroll in these courses over the summer and earn college credit, which will apply to degrees at Mesalands and other colleges and universities, both in and out of the state.

### Distance Learning

The College provides a variety of distance learning courses. Distance Education is for you no matter where you live or what is going on in your life. Distance Education allows you to take college courses when and where you need them. Final examinations in all distance learning courses must be proctored as per the College's Distance Learning Test Proctoring Procedures.

#### Modes of Instruction

- Video College
- Internet
- MTN (Mesalands Telecommunications Network)
- Digital ITV
- Podcasting-Audio and Video

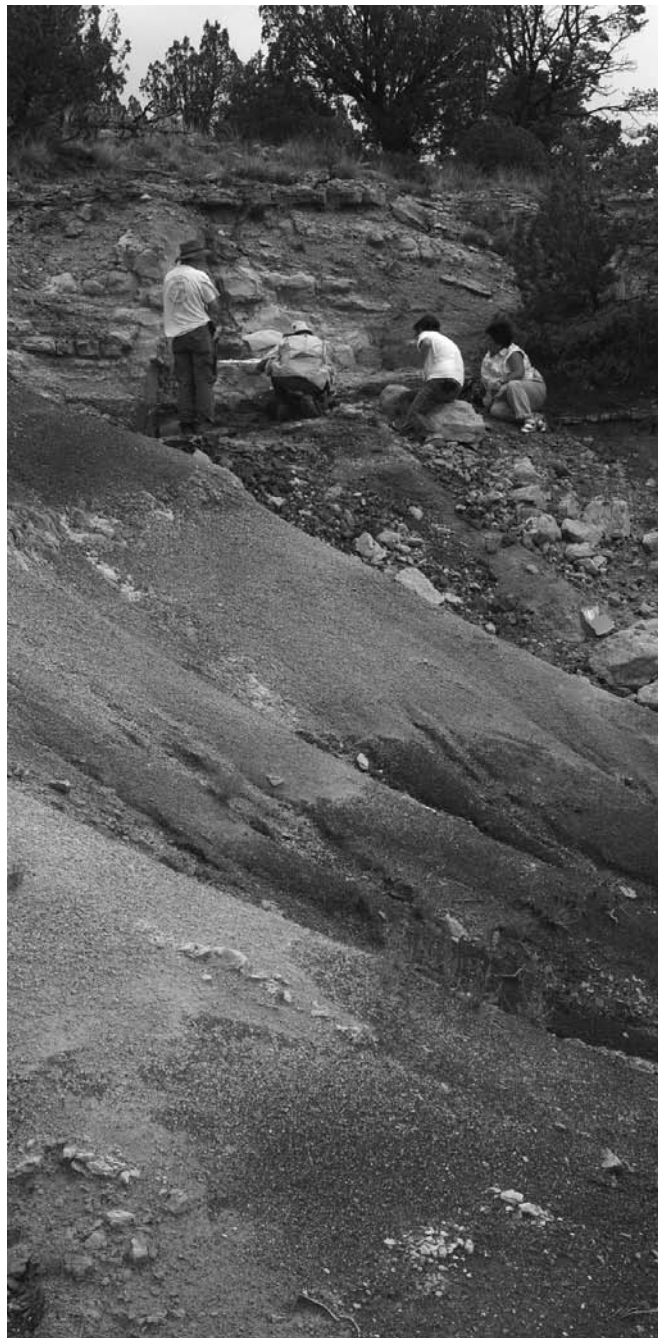
**Internet** courses are taught using the Internet and WebCT. Courses are similar to in-class courses with assignments or homework, quizzes and exams. Students have the ability to work more on their own time frame. Students must have a computer and Internet access.

**Video College Courses** are VHS tapes or DVDs which are an integrated instructional system that generally includes lectures viewed via television, a textbook, and a variety of other instructional materials. Course materials are picked up from the class Facilitator or the Educational Services Center.

**Mesalands Telecommunication Network** classes are broadcast on Comcast Channel 96, in Tucumcari, NM. These courses are an integrated instructional system that generally includes lectures viewed via television, a textbook, and a variety of other instructional materials. Course materials are picked up from the class Facilitator or the Educational Services Center.

**Digital ITV** is a digital interactive television course similar to video teleconferencing. There is two-way video and audio.

**Podcasting** offers a new and exciting method of taking classes. Students watch professionally produced video lectures on an iPod, personal video player, personal computer, or in the College's computer labs.



# Administrative Services

## College Bookstore

The College provides a unique bookstore for students, faculty, staff, and community convenience with a pleasant and relaxing atmosphere. The goal of the Bookstore is to provide necessary and supplementary educational materials needed to enhance learning. Textbooks, school and office supplies, art supplies, fairer tools and sundry items are supplied by the College Bookstore. The College Bookstore also offers clothing and gift items featuring the College logo, as well as refreshments. The Bookstore is open at convenient times to benefit the campus.

## Dinosaur Museum Shop

The Museum Shop has a wide array of educational and gift items. The goal of the Museum Shop is to provide scientific and educational resources as well as gifts and souvenirs to visitors of the College's Dinosaur Museum. The Museum Shop selection includes scientific books, rocks and fossils, replicas, school supplies, tools, and toys. Clothing and gift items with the Museum logo are also available at the Museum Shop.

## Community Education

Mesalands Community College has a consistently successful history of delivering quality service and educational programs to its community. The College considers these programs to be a substantial potential contribution to the economic development of the area and to the education, future employability and higher education of the community.

The College currently offers fall and spring semesters of community education for adults, and Summer Adventure Camp for children. A variety of classes are offered each semester. Instructors with diverse talents, skills, and knowledge are drawn from the community; classes are developed according to demand. Most community education classes take place in the evening, while Summer Adventure Camp is held during a two-week period in June. Classes and workshops are also available from the College's Small Business Development Center throughout the year.

The College has conference areas that can seat from 50 to 400 people. In addition, break-off rooms with an average seating of 35 will accommodate most civic, community, or education groups. Non-profit organizations are not charged for these support services during regular College hours.

## Small Business Development Center

The Small Business Development Center (SBDC) housed on the campus of Mesalands Community College provides a source for people in the community to receive assistance in the following areas:

- Business planning, marketing and financing
- International trade - import and export
- Women and minority-owned business programs
- Veterans information programs
- Young entrepreneurs programs

It was created in 1986 and became affiliated with the New Mexico SBDC in 1990. The center serves a four-county area, and its mission statement reads as follows:

The mission of the NMSBDC is to provide quality direct assistance, entrepreneurial education, and resource links for potential and existing small businesses to strengthen the economy of New Mexico.

## Dinosaur Museum

The creation of Mesalands Community College's Dinosaur Museum is a strong, emerging facet of the College's goal of providing "quality community service programs responding to the diverse needs of the region and commitment to educational quality." A significant result of that process has been the forging of a reciprocal partnership between the College and the community in recognizing, owning, and promoting the geographical region's rich heritage as one of the earth's premier deposits of fossilized ancient life.

To that end, a Museum advisory committee was formed in 1997 and, in concert with the College and the Mesalands Community College Foundation, launched a major capital campaign to raise money to build the museum.

In fall of 1997, the College launched the volunteer group Fossil Friends, whereby members of the community were invited to participate in both the development of the museum and its exhibits, and in collecting and cataloging local fossils.

Mesalands Community College's Dinosaur Museum opened in the spring of 2000. The facility houses exhibit space, classroom, laboratory, storage, restrooms, museum shop, and offices for instructors. Natural science degree

programs with an emphasis in paleontology and geology are conducted here.

The community has donated considerable time, energy, and material resources for remodeling the facility, and for establishing and improving the collection of fossils and other natural history objects. Individuals have also contributed numerous privately owned fossils, as well as whole fossil collections, to the cause. In 2006, the display area and the collection facilities were significantly improved and expanded with financial aid from the state.

The Museum provides ideal opportunities for student

interns to broaden their education in research, field and lab work, as well as in all aspects of museum science. Volunteers of all ages from local schools and from the community take the opportunity to gain unique experiences.

Field research is conducted in the summer time in the framework of Mesalands Community College's paleontology classes, which operate in the heart of some of the nation's most important fossil beds. Over the last years, numerous scientifically important fossils from the Mesozoic, the Age of the Dinosaurs, have been recovered and made available for study.

